

DEANMORE PRIMARY SCHOOL
PARENTS AND CITIZENS ASSOCIATION INC

ORDINARY MEETING MINUTES

MEETING INFORMATION

Objective:

- To promote the interest of the school, through cooperation between parents, teachers, students and members of the general community
- To assist in the provision of resources, facilitates and amenities for the school not otherwise provided for through government policy and funding
- To serve as a public forum for the community to both express and communicate its needs to school management

Date: 7 November 2016

Location: Staff room (behind reception) – Deanmore primary school

Time: 7:30 PM – 9:00PM **Meeting Type:** Ordinary

Present: Attached signed attendance sheet

MINUTES AND DECISION – AGENDA ITEMS FROM MONDAY 7 NOVEMBER 2016

1 Welcome and Apologies

Meeting opened by President at: 7:30

Apologies: none

A Presentation – ipads at Deanmore

- Thank you to the P&C
- Start slowly and start well strategy for roll out
- Application: reading eggs; mathletics; explain everything, scratch Jrn, book crator, popplet, spelling city, plickers, seesaw
- Demonstration of learning through story mountain and 4 apps
- Parent information nights and renewed website will provide opportunities for parents to learn more about the program

2 Confirmation of previous Minutes – held over for next meeting

Corrections:

3 Business arising & decision(s) out of session

- \$350 for SmartArt Competition

Motion:

“that it is noted and the executive decision confirmed to fund \$350 for frames and prizes for the artwork”

Moved by: Barb Harvey McBain Seconded: Nicolien Ogle

Motion passed

4 Business arising – See below

5 Correspondence

Incoming:

WASCO P&C Voice News letter

Churchlands primary school P&C networking meeting – Troy will attend

Fundraising flyer for silent disco

Outgoing:

None

Motion: that the correspondence for 7 November be accepted.

Moved by: Michelle Jahn Seconded: Karin Hunt

Motion passed

6 President's Report

- Thank you to the Deanmore Dads and those who participated in organising the path for the bike rack.

7 Principal's Report

- Thanks for the bike racks. They will be in this week.
- Currently organizing the event planning for 2017
- Outside School Hours forms have gone out. Information next information session is 6:40 on Monday 5 December 2016 before P&C meeting.

8 Treasure Report

- Treasure Reports are attached
- Currently have \$32,789.51 balance with \$28,027.51 for distribution (see reports for details)
- There has been an increase in cost of ipad for 3 last payments to #3,606.98 resulting in a total cost of \$14,258.56
- Canteen accounts are attached
 - Statement \$2002.28 in account
 - Net profit- loss of \$869.91 Year to Date
 - Aged payables reported

Canteen has some aged payables and is breaking even as expected.

Motion: that the Treasure's reports for 7 November 2016 meeting is accepted

Moved by: Bree Day Seconded: Troy Vulkojevich **No objections and stands approved**

9 Sub Committee Report

9.1 Fundraising

- Schedule Term 4
 - Book Fair
 - 3 December Afternoon Tea in the Park with Large water slide.
 - Deanmore dads organizing volunteers. This will be a volunteer intensive To help out get in touch with Steve Schupp Deanmore Dads or Barb Harvey fundraising Coordinator. Please consider helping out.

9.2 Newsletter/Communications

- Items due Tuesday afternoon week of newsletter. Newsletter comes out on even weeks.

9.3 Deanmore Dads

- Meet up at Sport man's club planning next activities.
- End of Term Angling Club dinner space 20 dads had a great time.
- Walk to School on Friday – Bring your dad
- Planning 2017 program.

9.4 Uniforms

- Hats are in for summer

9.5 Canteen

- Canteen Roster is Thursday and Friday.
- Need more volunteers. Call out for 18 months with no increased interest. Lack of volunteers may impact on the canteen service in future. Communicate about situation and impact in newsletter.

9.6 School Banking

- Bank officer to sign out accounts will be available Term one. Only one piece of id required to open up school accounts

9.7 School Board

- Next meeting 27 November at 4:30 is open to watch. (Kids may attend w/parents)

10 New Business

- School Farm Sustainability
 - 3 new chicks
 - Had sustainability review done, report provided.
 - **Motion** P&C to fund \$300 for the farm upkeep. Moved Nicolien Olge Second Karin Hunt. **Motion Passed**
- Dogs at school. Discussed new signs. Activity for organising quotes needs a member to take up. There were no volunteers at this time.
- Protective behaviors WA presentation recommended. Cost \$660 session. School happy to host, may become part of Deanmore Dads planning. Will get more info and motion back at next meeting. Members supportive
- Skate board racks in bike rack area are being considered by school for next year
- Lunch time sitting in winter. Carpet square require cleaning for safety and health purposes and are not feasible. More tables require space. May be discussed in future

DATE of Next Meeting Monday 5 December 2016

Action items from previous meeting(s)

Date & No.	Action Required:	Action By:
7.11.2016	Telstra Grant – Art Work - update	11.7.16 nearing completion photos attached
29.8.2016	Create a volunteer directory	29.8.2016 Leisa Veale will coordinate to directory. Leisa will draft note calling for volunteers to be listed in book in newsletter to be sent to Barbs Harvey.
30.5.16	Submit 2015 annual info sheet to Australian	COMPLETED

Charities and Not-for-profits commission		
(previous)	Examine term deposit conditions and rates for part of principle account balance	COMPLETED
22/2/2016 9.5	Canteen employment agreements	<p>7.11.2016 – Follow up with Toni re copy of agreement.</p> <p>29.8.2016 Troy will contact WASCCO again to get contract template. Issue contracts.</p> <p>24.7.2016 – Bree reported that the staff should be re-catigoesed to the fed award 1 July from the restaurant, Tearoom and Catering state award. Currently paying above the Fed rate.</p> <p>For Action – Troy to reissue and issue contracts under Fed award.</p> <p>27.6.16 – Waiting for response from WACSSO.</p> <p>30.5.16 – held over</p> <p>2.5.16 – Manager’s contract out of date; Coordinator does not have contract; TV sought advice from WACSSO. Item pending WASCCO response.</p> <p>JM and AAN WACSSO – TV to call for info regarding standard contracts.</p> <p>AAN – Contacted Toni J to obtain copy of Canteen Manager’s terms of employment. To be forwarded to JM & TV for Canteen Committee meeting.</p>

Attendance

George
Troy Vukojevich
Bree Day
Terri Funermann
Annabel Anderson-nichols
Clare Lawson
Amanda Major
Steve Schupp
Janelle Haine
Katherine Draneferd
Rebecca Hawke
Karin Hunt
Nici Ogle
Kaye Chapman
Lisa O'Callaghan
Barbs Harvey
Michelle Jahn

