

DEANMORE PRIMARY SCHOOL
PARENTS AND CITIZENS ASSOCIATION INC

ANNUAL GENERAL MEETING MINUTES

MEETING INFORMATION

- Objective:**
- To promote the interest of the school, through cooperation between parents, teachers, students and members of the general community
 - To assist in the provision of resources facilitates and amenities for the school not otherwise provided for through government policy and funding
 - To serve as a public forum for the community to both express and communicate its needs to school management

Date: 29 May 2017

Location: Staff room (behind reception) – Deanmore, primarily school

Time: 7:30 PM – 9:00 PM **Meeting Type:** Annual General Meeting

Present: Attached attendance

MINUTES AND DECISION – AGENDA ITEMS FROM MONDAY 29 MAY 2017

1 Welcome and Apologies:

Meeting opened by President at 7:30

Apologies: Bree Day; Janelle Haines;

2 Confirmation of previous Minutes – Michelle Jahn moved; Karin Hunt seconded
Motion passed

3 Business arising & decision(s) out of session

None

4 Business arising – **See below**

5 Correspondence

Incoming:

We need a new High School email from Western Suburbs High School

Tory to send additional information and petition to secretary to be distributed

RAC Little Ledges Club Competition from RAC (attachment)

WACSSO Conference Registration from WACSSSO (attachment)

WACSSO P&C Voice

Workers' Compensation Insurance fee – Steve to discuss with Bree and action

Outgoing: none

6 President's Report

- Disco was great, thanks to Kay and the team. Kids had a wonderful time
- HBF good event 80 kids and their parents/guardians participated.
- Working well and getting good ideas and suggestions from subcommittees.

7 Principal's Report

- Disco was very well organized. DJ was wonderful with the kids

- HBF turnout was great work
- Scooter and scooters board rakes have arrived.
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8 Treasure Report

- Treasure Reports are attached
 - Currently, have \$17,059.19 balance with \$12,499.00 for distribution (see reports for details)
 - Mother's day stall raised \$1888.06
 - Disco raised \$2,181.00 – (Kay noted thanks to Jo and George for staying and asked them to pass on the P&C thank yous to the teachers. The kids really enjoyed having their teachers at the Disco.
 - Noted that Net ball fees this year will not be covered by the monies collected and will need to be amended.
- Canteen accounts attached
 - Currently, have \$4220.00 balance. (see reports for details).
 - Age payables are \$2057 \$461.42 in operating costs.
 - Wednesdays are very quiet will watched by subcommittee
 - Suggestion explored to look at a more outsourced model like Kapanaira.

Motion: (to be moved next meeting)

Moved by: Seconded:

9 Sub-Committee Report

9.1 Fundraising

- See subcommittee report for details:
 - Kay thanked the committee and teachers for all the support on the Disco.
 - ITC contribution campaign to begin
 - Events
 - Cake Stall 16 June 2017
 - Quiz Night 23 June 2017 (tickets on sale 26 May 2017)

Motion: that the P&C fund up to \$90.00 for quiz night Carlton Jumper framed and \$90.00 for Robert Murphy Jersey/Ball/Jumper.

Moved by: Michelle Jahn Seconded: Clare Lawson & Tory Vukojevich . **Motion Passed**

9.2 Newsletter/Communications

- Facebook posting tried out pictures of mums' activity and received increased traffic and likes. Will schedule more posts with pictures of the adults in community events.

9.3 Deanmore Dads

- Dads dinner and drinks 16 June Squires Fortune 7:00pm
- Fun run well supported and attended

9.4 Uniforms

- Need size 8 polo shirts in preloved shop

9.5 Canteen

- Received workers' compensation invoice. Action with Steve. (see actions arising)

9.6 School Banking

- Nothing to report.

9.7 Sustainability

- School farm looks very good
- Kids are enjoying gardening club

9.8 School Board

- Expert review group info session for parents to answer any questions about desk review in Term 1 and ERG review re NAPLIAN results.
- Next board meeting will be an open board meeting week 8 Tuesday at 4:30

New Business

10.1 Netball Subcommittee.

Motion: Create netball subcommittee nominate Wendy to chair. Troy Vukojevich. Moved Steve Schupp
Motion Passed

Action: Steve to ask Wendy if she will accept nomination as chair.

10.2 Net Set Go – Discussed having Net Set Go as part of the schools. Jodi will coordinate with school administration. P&C were supportive.

10.3 Entertainment books are about to be launched

10.4 Update on Protective Behaviors talk; positive response would like to look at doing resilience next P&C supportive of idea.

DATES of general meeting 26.6.2017; Art market 1.12.17

Action items from previous meeting(s)

Date & No.	Action Required:	Action By:
29.05.2017	Ask Wendy to accept nomination for Chair Netball subcommittee	29.05.2017 Steve to ask Wendy.
29.5.2017	Payment of Workers' Compensation	29.05.2019 President to follow up with Treasure.
1.5.2017	JFE contributions for previous years.	29.5.2017 Check to be confirmed received it was noted \$1381.85 commission is paid only on sales at school. It is worth reminding parent to purchase at the school shop on Tuesday to receive commission. An extra \$1,698.00 for the school could have been earned if purchased at the school. 1.5.2017 Bree to follow up with JFE to seek previous year's contribution to the P&C
1.5.2017	ITC contributions communication	29.05.2017 George will send a note drafted by Steve. From to be sent to Barf from Steve. MOTION: \$20.00 to fund locked box Moved: Barb Harvey Seconded Troy Vukojevich. Motioned passed. 1.5.2017 Steve Schupp to finalise invitation to contribute
1.5.2017	Annual information Sheet for Australian Charities	29.05.2015 - COMPLETED 1.5.2017 Michelle Jahn to complete and submit
27.3.2017	An email address for facebook newsletter and class reps.	29.05.2017 COMPLETED 27.3.2017 Steve Schupp to follow up with Amanda
27.3.2017	Discuss new skorts with Board.	29.05.2017 – COMPLETED – board decided to keep the current uniform. 27.3.2017 Barb Harvey will progress with board

Attendance

Michelle Jahn
 Steve Schupp
 Barbs Harvey
 George Craig
 Jo Marwick
 Lisa O'Callaghan
 Amanda Major
 Kaye Chapman
 Jude Brennan
 Troy Vukojevich
 Nici Ogle
 Clare Lawson
 Karin Hunt

