

DEANMORE PRIMARY SCHOOL
PARENTS AND CITIZENS ASSOCIATION INC

ORDINARY MEETING

Monday 25 May 2015 at 7.30pm

MINUTES

1. **Present:** Troy Vukojevich, Suzie Croston, Clare Lawson, Amanda Major, Janelle Haines, Steven Schupp, Kaye Juracich, Karin Hunt, Sam Maddern, Annabel Anderson-Nicholls, Nici Ogle, Catherine Pfammatter, Jeannie Metcalf, Greg Downes, Jo Marwick, Dan Rodgers.
2. **Apologies:** Annie Willis, Sonja Bennetto, Roberta Whittaker, Barbs Harvey, Alison Murphy, Lisa Dunstan
3. **Confirmation of Minutes** of Ordinary General Meeting of 25 May 2015

Resolution moved by Karin Hunt, seconded by Clare Lawson “*that the Minutes of the Ordinary Meeting on 25 May 2015 accepted as true and correct*”.

4. Business Arising:

Item No.	Action Required:	Action By:
9.4 (previous)	Squash-It Sandwiches Finalisation of figures for P&C subsidy according to number of children who participated.	(Dan Rodgers to advise)
10.1	Quiz Night Expenditure of \$800 for a professional quiz master was approved by Exec committee via email on 19/06. To be ratified by meeting.	Motion to ratify this executive committee decision was moved by Catherine Pfammatter, seconded by Clare Lawson. All in favour.

5. Correspondence

Incoming:

- WACSSO Public Liability insurance renewal & affiliation fees – to AAN for payment
- Commonwealth Bank school banking correspondence, to RW
- Entertainment Book invoice to AAN for payment
- ACNC annual information statement, due by 30 June
- Various fundraising publications

Outgoing:

Nil

Correspondence list moved by Karin Hunt, seconded by Annabel Anderson-Nicholls.

6. President's Report – Troy Vukojevich

Troy informed the general meeting of the artMarket subcommittee meeting held on 22 June and actions carried out since. He particularly thanked Clare L for her considerable efforts in organising the in-house stalls. Alison M has investigated the cost of some entertainment and this was discussed. Sam M raised the issue of no. of kids who can use ride at one time – climbing walls tend to cause long queues. Troy V will check with Alison re capacity of various rides. In order to secure the date of 13 Nov, an authorisation to spend \$250 as a deposit was moved by Sam M, seconded Nici O. **All in favour.**

7. Principal's Report – Jeanette Metcalf

Jeannie Metcalf informed the meeting that reports would be going home this Wednesday and thanked her staff for their efforts in completing these.

Stage 1 of the Naturescape has brought much enjoyment to junior pod students this term. The school is keen to move forward with completion of Stage 2 and to this end has identified \$20 000 that it can put forward. A quote and design have been submitted and a further \$10 000 needs to be found.

Hands and Hearts Rugs – thanks were given to the community for their response to this project.

Parking continues to be an issue, especially in front of the main entrance. A complaint from a nearby resident was passed on to the school and parents are asked to show consideration at all times when accessing the school. Deanmore is in contact with the City of Stirling to discuss ways in which the verge areas adjacent to the main entrance could be better utilised.

8. School Board Chairperson's Report – Samantha Maddern

Sam M presented the key points of her report, to be published on the school website.

In our local community, Doubleview Primary has become an IPS and has sought contact with Deanmore's board.

The Board is reviewing the school's new business plan for 2015-17. Once finalised, it will also be made available via the school website.

Dan Rodgers developed the point raised regarding 'The Fathering Project'. Colin West approached Deanmore to start off a group. The project offers the opportunity to form a support network of father figures in the school. Activities both for Dads and for dads with their kids will be

organised. First meeting will take place at the start of term 3 with the aim of forming a group of “champion dads”.

9. Financial and Fundraising Summary – Annabel Anderson-Nicholls, Treasurer

9.1 (see attached)

Expenditure approved from this Meeting

- \$800 (max.) to book a professional quiz master for 14 August
- \$1500 for faction Tshirt order
- \$250 to block date for entertainment provider at the artMarket
- \$10 000 for Stage 2 of the Naturescape, to be paid on completion of the works (Term 4)

The financial report was moved by Jo Marwick, seconded by Dan Rodgers.

10. Sub-Committee reports

10.1 **Fundraising:**

10.1.1 Quiz night Friday 14th August: use of professional Quiz master this year at a cost of max \$800, approved by the executive committee via email (see above).

10.1.2 Faction tee shirts: more sizes required to be ready for Term 3 and the Athletics Carnival. Approx. expenditure \$1500. Motion to approve this by Annabel Anderson-Nicholls, seconded by Suzie Croston. All in favour.

10.1.3 Tea towels: orders and art work to begin at the start of Term 3.

10.1.4 Fundraising Opportunity? Photo fundraiser by TRIBE Family. Whole family photos. Sitting fee allocated to school along with a percentage of photo sales. Troy V to call and check on cost of packages. Also Kapture (received in mail), to compare.

Nici O gave further fundraising news: 5c coins banked, raised \$675. Thanks to Fiona Belotti for her organisation.

Upcoming events:

- Cake stall - 7 Aug (junior pod)
- Sausage sizzle - 4 sept Athletics carnival
- Father’s day stall 2/3 sept, to avoid clash with carnival.
- Term 3 sausage sizzle - 22 Sept

10.2 **Canteen:** see report attached

10.2.1 – Delegate to be sent to School Canteen Association conference on 10 July?

- 10.3 **Roadwise:** Michelle Jahn has been trying to liaise with City of Stirling to get someone to come out and see parking difficulties.
Jo M indicated that Jo H-R has been working with SDERA on road safety education initiatives and that incursions will occur in Term 3.
- 10.4 **Newsletter** – please submit news items by the Wednesday before an assembly Friday.
- 10.5 **Website** – under construction.
- 10.6 **Uniforms** - continuing along nicely, with weekly customers. Hat order to restock (under \$300) will be placed shortly.

11. General Business

- 11.1 Jo M requested that the P&C contribute to funding Stage 2 of the Naturescape, with \$10 000.
After discussion of the timing of the project, a motion was put forward by Sam M, seconded by Karin H, for the P&C to pay \$10 000 towards Stage 2 of the naturescape. All were in favour. The sum will fall due on completion of the works (Term 4).

DATE OF NEXT GENERAL MEETING:

27 JULY 2015