

DEANMORE PRIMARY SCHOOL
PARENTS AND CITIZENS ASSOCIATION INC

ORDINARY MEETING MINUTES

MEETING INFORMATION

Objective:

- To promote the interest of the school, through cooperation between parents, teachers, students and members of the general community
- To assist in the provision of resources, facilities and amenities for the school not otherwise provided for through government policy and funding
- To serve as a public forum for the community to both express and communicate its needs to school management

Date: 5 December 2016

Location: Staff room (behind reception) – Deanmore primary school

Time: 7:30 PM – 9:00PM **Meeting Type:** Ordinary

Present: Attached signed attendance sheet

MINUTES AND DECISION – AGENDA ITEMS FROM MONDAY 5 DECEMBER 2016

1 Welcome and Apologies

Meeting opened by President at: 7:30

Apologies: Katherine P, Karin H.

2 Confirmation of previous Minutes – Barb Harvey moved; Steve Schupp seconded
Corrections: none

3 Business arising & decision(s) out of session

- \$250 for Y6 student camp experience

Motion:

“that it is noted and the executive decision confirmed to fund \$350 for frames and prizes for the artwork”

Motion passed

4 Business arising – See below

5 Correspondence
Incoming:

WASCO P&C Voice News letter

WACSSO state Election forum on Education Feb 23 2017

Outgoing:

None

Motion: that the correspondence for 7 November be accepted.

Moved by: Michelle Jahn Seconded; Steve Schupp

Motion passed

6 President's Report

- 2016 – Strong year very proud of what was achieved.
- Fund raising and finances were a fantastic result. See Treasure's report
- Thank you to the executive committee; School Administration; P&C Committees and P&C members
- Encourage everyone and those who have not yet to get involved in 2017

7 Principal's Report

- Thank you to the P&C from the Schools leadership team, administration and teachers
- P&C support brings a wonderful culture to the school.
- It's been a busy and good 9 months
- Looking forward to next year.
- See school board report.

8 Treasure Report

- Treasure Reports are attached
- Currently have \$29,634.84 balance with \$27,767.69 for distribution (see reports for details)

- Canteen accounts are attached
 - Statement \$2993.27 in account
 - Net profit- loss of \$xxx Year to Date
 - Aged payables reported

Canteen has some aged payables and is breaking even as expected.

Motion: that the Treasure's reports for 5 December 2016 meeting is accepted

Moved by: Bree Day Seconded: Michelle Jahn **No objections and stands approved**

Motion: that \$500 fund Grade Six Camp

Moved by: Sam Maddem Seconded: Barb Harvey **No objections and stands approved**

Motion: that \$1,000 fund book award.

Moved by: Barb Harvey Seconded: Tory Vulkojevich **No objections and stands approved**

9 Sub Committee Report

9.1 Fundraising

- Been a great year, reviewed activities and thanked all for their support and time.

9.2 Newsletter/Communications

- Items due Tuesday afternoon week of newsletter. Newsletter comes out on even weeks.

9.3 Deanmore Dads

- Planning for 2017 program include
 - Paint run T1.w5.
 - Bush walk T2
 - Camp out on Oval T3
 - Surf Club T4
 - Info session – How dads can support kid's strong study habits

Motion: that \$1,800 for paint run.
 (Note this event is to be run as a fundraising event with Deanmore Dad's taking the lead in organizing)

Moved by: Steve Schupp Seconded: Claire Lawson **No objections and stands approved**

9.4 Uniforms

- Made deposit for next year's set

9.5 Canteen

- Canteen will open T1.w2.

9.6 School Banking

- Open an account session will be in March. Look out for info in school newsletter

9.7 School Board

- Report presented

10 New Business

- School Farm Sustainability

DATE of Next Meetings AGM 13.2.17; general meeting 27.2.2017; Art market 22.2.17

Action items from previous meeting(s)

Date & No.	Action Required:	Action By:
5.12.2015	Chickens and garden over summer holiday	5.12.2016 – discussed garden and curriculum. Seeking funds. Bring motion back with amount to first general meeting.
7.11.2017	Protective behaviors presentation	5.12.2016 – booked for March 1 st week. Promote in Feb. \$10.00 fee for external speaker offset. Deanmore dads will support with bring a plate. 24.11.2016 Protective behaviors WA presentation. Recommended. Cost 4660 session. School happy to host, may become part of Deanmore Dads planning. Will get more info and motion back at next meeting. Members supportive.

		Dates/logistics to be confirmed
29.8.2016	Create a volunteer directory	5.12.2016 Promote with class reps in 2017 29.8.2016 Leisa Veale will coordinate to directory. Leisa will draft note calling for volunteers to be listed in book in newsletter to be sent to Barbs Harvey.
22/2/2016 9.5	Canteen employment agreements	COMPLETED 7.11.2016 – Follow up with Toni re copy of agreement. 29.8.2016 Troy will contact WASCCO again to get contract template. Issue contracts. 24.7.2016 – Bree reported that the staff should be re-categorised to the fed award 1 July from the restaurant, Tearoom and Catering state award. Currently paying above the Fed rate. For Action – Troy to reissue and issue contracts under Fed award. 27.6.16 – Waiting for response from WACSSO. 30.5.16 – held over 2.5.16 – Manager's contract out of date; Coordinator does not have contract; TV sought advice from WACSSO. Item pending WASCCO response. JM and AAN WACSSO – TV to call for info regarding standard contracts. AAN – Contacted Toni J to obtain copy of Canteen Manager's terms of employment. To be forwarded to JM & TV for Canteen Committee meeting.

AFTER MEETING NOTE:

Members of the executive committee confirmed that the amount of \$3122.00 was motioned, moved and passed for bike racks at Deanmore Primary school at the September 2016 P&C Meeting.

Attendance

George Craig
Sam Maddem
Troy Vukojevich
Bree Day
Clare Lawson
Steve Schupp
Amanda Major
Janelle Haine
Kaye Turavick
Rebecca Kirby
Nici Ogle
Barbs Harvey
Michelle Jahn

