

DEANMORE PRIMARY SCHOOL
PARENTS AND CITIZENS ASSOCIATION INC

ORDINARY MEETING

Monday 22 February 2016

MINUTES

- Present:** Troy Vukojevich (TV), Barbara Harvey(BH), Jo Marwick (JM), Greg Downes (GD) Kaye Juracich, Jane Spencer, Liz Drescher, Amanda Major, Rebecca Hawke, Bree Day, Louisa Walker (LW), Clare Lawson, Annabel Anderson-Nicholls (AAN), Renee Connell (RC), Steve Schupp (SS), Nici Ogle, Catherine Pfammatter (CP)
- Apologies:** Karin Hunt, Janelle Haines, Sam Maddern, Dan Rodgers
- Confirmation of Minutes of Annual General Meeting of 8 February 2016**
Resolution moved by Annabel Anderson-Nicholls, seconded by Barbara Harvey *“that the Minutes of the Annual General Meeting of 8 February 2016 be accepted as true and correct”*.
- Business Arising from Meeting of 8 February 2016**

Item No.	Action Required:	Action By:
5.1	Correspondence – Telstra Kids Grant and new art coordinator	CP was in contact with Jess Allen, who has identified a potential artist to assist with the project. Practical details (surface area, etc. required to proceed with cost estimation), to be obtained from admin.
8.1	Examine term deposit conditions and rates for part of principal account balance	AAN – held over
8.2	Discussion regarding the school’s fundraising priorities for 2016	TV and JM – held over, pending discussion regarding fundraising priorities
8.3	School Banking commissions: identification of quarterly amounts received	AAN identified the commissions received as follows: 2015: Jan =160.58, Apr =150.27, Jul =204.29, Oct=187.88 2016: Jan =145.42
11.5	Query re: National Quality Standards (NQS) requirements for area of play per child	JM – Looked into it, but it seems the WA Dept of Ed has adjusted standards to a general description along the lines of: “Enough space for children to

		play and interact in small groups”.
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5. Correspondence

Incoming:

- WACSSO:
 - Call for State Councillor candidates
- Bank statements, to Treasurer
- Fundraising brochures, to Fundraising Coordinator
- Canteen magazine and catalogue, to Canteen Manager

Outgoing:

- Letter to Bunnings requesting 2016 date for Sausage Sizzle (CNP to follow up)
AAN sent confirmation of canteen employee's conditions to CGU (AAN to provide copy for records)

Correspondence file was circulated. Motion to accept it was put by TV and seconded by AAN.

6. President's Report – Meeting held 2 weeks after AGM, nothing to report.

7. Principal's Report – Jo Marwick

Teacher parent interviews took place in Week 3, Jo M indicated that teachers are also available for interviews on request.

Deanmore School Board meeting in Week 3 to ratify the school budget and examine progress towards the Business Plan targets.

Some complaints were received about the assembly item presented in Week 3. The question of content which supports the curriculum to be addressed at the whole school staff meeting on 8 March.

Call for parent representatives to joint National Quality Standards Committee (1-2 after school meetings per term). If interested, contact Kim Foster (Kindy).

Request for \$320 to support purchase of chess equipment. Moved by TV, seconded by SS. **All in favour.**

Applications for the position of Principal open until Wed 24, shortlist following week.

8. Treasurer's Report – Annabel Anderson-Nicholls

- New account signatories will be required following 2016 P&C elections.
- Canteen account in good shape, in black.
- Main account, just statement and insurance payments
- Auditor: double counts on money required. AAN to update form and circulate.

9. Sub-Committee reports

- 9.1 Fundraising: (BH) Committee met Wk 3. Events planned are:
- Afternoon in the Park on 4 March, cake stall with Senior pod donations.
 - Easter raffle organised on a per pod basis (4-5 classes).
 - School sausage sizzle Tues 5 April.
 - ICT contributions - call to go out early Term 2? CP to check for form
 - Faction tshirts need to be reordered. Some dissatisfaction with current supplier. TV will investigate a Tshirt contact of his.
 - Entertainment Book: rep wanted for 2016
 - Book fair to be held at end of May. Book character dress-up day suggested to coincide. To be run as fundraiser for Yr 6s.
 - Decision to run the Artmarket on biennial basis, as part of a 2 yr fundraising plan.
 - Icy poles were distributed on 12 Feb, cost of \$133.88.
- 9.2 **Newsletter / Communications**
- LW indicated she had received a great handover from RW. Deadlines for newsletter: Info must be submitted by Thurs am to Trish (reception).
- BH to ask Suzie Croston to add LW as admin on Facebook.
- 9.3 **Fathering Project:** first meeting/event on 1 March, 6.30pm \$10 bowling, organising sub-committees for activities. Paint run? SS and Justin attended area meeting of FP, got ideas from surrounding schools.
- 9.4 **Uniforms** – appreciating having eftpos terminal.
- 9.5 **Canteen:** The 2016 Committee for 2016 will be Jo M, BH, TV, Janina Dowling (Canteen Manager). New members welcome if interested in canteen offer. Jo M requested any info on employment agreements from AAN. Nothing formal currently in place.
- 16-24 March Janina will be on holiday. BH will cover this absence.

10. Elections 2016

Please Note: All positions become vacant at the AGM. Voting is open to all financial members of the P&C. Subscription of \$1.00 is due at the AGM. Correct change is appreciated.

OFFICE BEARERS	Nominee(s)	
Secretary	[No nominations]	Nominated by: Seconded by:
Treasurer	Bree Day	Nominated by: AAN Seconded by: TV
Roadwise Coordinator	[No nominations]	
APPOINTMENTS		
Honorary Auditor	Ryan Hough	

Many thanks to the new nominees who have stepped up in the last month.

Class Representatives:

YEAR	ROOM	TEACHER(S)	CLASS REP(S)
K1	16	Mrs Foster	Anita Atkin
K2	16	Mrs Foster	Jane Gasteovski
K3	15	Miss Batchelor	Joanne Hough
K4	15	Miss Batchelor	Joanne Hough
PP	15	Miss Batchelor	Joanne Hough
PP	14	Ms Veal	Tanya Nicholls
PP	13	Miss Mizen	Kaye Juracich Jasmin Buller
PP	19	Ms Ruddle	Rebecca Hawke Amanda Major
1	12	Mrs Byrne	Anis Cumming
1	11	Miss Boyd	Nirmala Stevenson
1	10	Miss Williams	Jess Allen
2	9	Mrs Hassan-Raiyat	Renee Connell Lisa Turner
2	7	Ms Griffiths	Annabel Anderson Nicholls Nicole Murphy
2/3	8	Mrs Hancock/Mrs Tetley	Clare Lawson
3	20	Ms Motherway	Janelle Haines Jess Yates
3/4	5	Mr Micevski	Lisa Turner
4	18	Ms Martin	Belinda Ord-Hume
4	6	Ms Jerrat	Lisa Dunstan
5	4	Mr Morgan	Gini Entriiken
5	3	Ms Niederberger	Barbs Harvey Suna Winterburn
6	2	Mrs Plichta	Flavie Waters

6	1	Mr Kaempf	Jen Mickle

11. General Business

- 11.1 Skool Bag App: (raised by LW). App for school-parent communication. Cost is \$680 to establish, then \$300 / 300 students, after that \$1 per student.
- GD indicated that the school has crisis & evacuation policies and run drills.
- TV recommends considering app, requests members look at it and talk to any users they know before next meeting. See <http://www.skoolbag.com.au/> .
- RC suggested putting up Term Planner outside class rooms. JM indicated this should be possible.
- School Farm – Weeding/Prep days Thurs 25 Feb and Thurs 17 March, 9am.
- LW – Road Safety: New, flashing 40km/h signs great on Newborough St. Problem area identified on Blair St, nr McClintock St intersection, where children have to cross to reach footpath. Jo M will contact council to see if 40km signs can be moved further up to include this zone.
- Ecokids bin – GD has requested it be moved by the owners, called the police etc. Jo M indicated it had not been authorised by the school and would be removed.

DATE OF NEXT GENERAL MEETING:

21 March 2016