

DEANMORE PRIMARY SCHOOL
PARENTS AND CITIZENS ASSOCIATION INC

ORDINARY MEETING

Monday 21 March 2016

MINUTES

- 1. Present:** Troy Vukojevich (TV), Jo Marwick (JM), Greg Downes (GD), Nicole Murphy (NM), Liz Drescher, Amanda Major, Lara Hart, Jane Spencer (JS), Kaye Juracich, Louisa Walker (LW), Clare Lawson (CL), Karin Hunt (KH), Bree Day (BD), Michelle Q. Jahn (MQJ), Janelle Haines (JH), Annaliese Chapman (AC), Wendy Rubens, Steve Schupp (SS), Nici Ogle (NO), Annabel Anderson-Nicholls (AAN), Catherine Pfammatter (CP)
- 2. Apologies:** Barbs Harvey, Lisa Turner, Dan Rodgers, Rebecca Hawke
- 3. Confirmation of Minutes of Ordinary Meeting of 22 February 2016**
Resolution moved by Clare Lawson, seconded by Steve Schupp *“that the Minutes of the Ordinary Meeting of 22 Febuary 2016 be accepted as true and correct”*.
- 4. Business Arising from Meeting of 22 February 2016**

Item No.	Action Required:	Action By:
(previous)	Examine term deposit conditions and rates for part of principal account balance	AAN – held over for action by BD
(previous)	School fundraising priorities for 2016	TV and JM – held over Date planned had to be cancelled - rescheduled
9.5	Canteen employment agreements	JM and AAN WACSSO – TV to call for info regarding standard contracts. AAN – Contacted Toni J to obtain copy of Canteen Manager’s terms of employment. To be forwarded to JM & TV for Canteen Committee meeting.

10	Nomination for Secretary	Michelle Jahn has nominated for this role. Moved: C.Pfammatter, Seconded: T. Vukojevich. All in favour.
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5. Correspondence

Incoming:

- WACSSO:
 - Updated Constitution, 2015
 - SDERA Drugs Workshop
 - 2016 Affiliate Guide, to be made available to new appointees
- Bank correspondence, to Treasurer
- Liza Harvey letter to President
- Fundraising brochures, to Fundraising Coordinator

Outgoing:

- Email to Liza Harvey re: 2016 P&C Office bearers

6. President's Report – Troy Vukojevich

Quiet period, little to report.

7. Principal's Report – Joanne Marwick

Harmony Day – a fantastic celebration with a lunch-time feast in every pod! Thanks to Dan Rodgers and Barbs Harvey for their coordination of the event.

Anzac Day – a service will be held on the last day of term – 8 April. Admin is currently seeking a guest speaker for the occasion. LW suggested that North Beach RSL may be able to assist. GD will follow up.

Road Management – GD has been in contact with the City of Stirling regarding a number of road safety concerns. The position of 40km/h signs on Blair St was one; the other was a potential zebra crossing across Deanmore Rd near former kindy. The Council indicated it will not action either of these (1) as the streets signs were a warning of an approaching school zone and therefore cannot be moved further away and (2) they have a policy of not installing zebra crossings near schools as they feel children assume cars will stop for them. The school therefore asks parents and children to remain diligent in checking for traffic before crossing.

- TV raised the possibility of employing our own crosswalk attendant. TV to contact WACSSO re public liability coverage for such an engagement.

Principal – Interviews for the new Principal have been conducted and the breach period is now underway. At the end of this time, the preferred applicant will be notified. The school is hopeful it will be able to make an announcement in the last week of term.

Shade trees – Funds donated by the P&C for shade trees will be used to replace 8 of the existing magnolias around the junior and senior quadrangles. The tipuanas, fast-growing leafy trees, will be planted during the April holidays.

Pre-Primary transportable – Parents have been kept updated by email re building progress. Timeline is tight, but the classroom should be available for the beginning of Term 2.

Easter Holiday – Easter Tuesday is a holiday for all government schools, as it is written into the teacher's award. School will resume on Wednesday 30 March.

8. Treasurer's Report – Bree Day

- New account signatories required following 2016 P&C elections. Will be organised for all new office bearers by AAN with BD.
- Current financial position: (see full reports for further details)
 - Canteen balance – \$69.00
 - Main P&C account – \$34 611.96
 - Funds held in trust for Netball Club – \$9190.00
 - SS raised question of changing to a high interest-bearing account cf. term deposit
 - AAN suggested asking Commbiz when organising signatories.

9. Sub-Committee reports

9.1 Fundraising

BH absent, report sent by email and read by TV.

Faction Tshirts – Committee requested clarification of funding request i.e. breakdown of costs, price per unit. A number of members indicated their strong support for a change in design, away from white to faction colours. TV will pass this information to BH and will speak to Embroidme about other options.

Book Fair – dates have changed, will be held 9-16 June

Entertainment Books – now available, see Kaye Juracich, ad in newsletter.

Sausage Sizzle – to be held in the last week of term, Tuesday 5 April.

Quiz Night – JH advised she has tentatively booked Fri 12 Aug at Sportsmen's Club, also music quiz provider.

Mother's Day stall – Funds for purchases requested - \$800. Moved LW, seconded AAN, all in favour.

9.2 **Newsletter / Communications** – LW indicated that next newsletter deadline will be Wed 6 April for the final edition this term.

9.3 Fathering Project

(See report also). A number of events are being planned for 2016, the first of which will be a Sunday afternoon walk, the “Deanmore Dads Dawdle” in Trigg bushland reserve on 3 April.

Term 2 – planning for a “Colour Run” is underway, with a sub-group having been formed. BH has been very helpful in finding recipes for paints etc.

Term 3 – Possible camp out, still to be cleared with school. Process of approval to be clarified once new principal is in place.

9.4 Uniforms

KH raised question of school caps for Yr 4 and above (as opposed to bucket hats).

GD indicated that while caps are acceptable, they do not offer as much protection as hats and therefore hats are the preferred option. It was decided that the remainder of cap stock will be sold on request, but not advertised or re-ordered.

Design of Leavers hoodies is underway. Final design to be shown to Admin for approval.

EFTPOS machine – request to keep in filing cabinet in Uniform Shop room. It would be locked, with 1 key for KH, 1 in office. Pass code to be left in office in safe.

Agreed on by all.

Nicole Murphy volunteered to replace KH during her absence due to long service leave (first 4 weeks of Term 2).

9.5 Canteen

Meeting of the Canteen sub-committee is scheduled for 31 March.

10. General Business

10.1 Deanmore Netball Club – Amended

During previous month, AC sent query to P&C executive regarding status of Netball Club. Consensus is that the Netball Club is a special interest group of the P&C, not an independent entity. The Club has functioned independently and, as discussed in the meeting, this operating mode is one which the P&C supports and wishes to see continue. This implies that decisions about the organisation and running of the Club are the responsibility of the Netball Coordinator (or of other representatives who may be named by the club). As the P&C remains financially responsible for liabilities undertaken by the Club however, financial obligations should be submitted to the P&C for approval prior to expenditure.

Historically, the Netball Club has largely self-funded from registration fees. It has been a tradition to keep fees to a minimum to maximise participation for all.

Extraordinary purchases (goal posts, balls, etc.) have on occasion been funded or part-funded by the P&C.

Currently, there is a question concerning uniforms. Until now, girls have played in school uniform. Some parents feel that this is not well-adapted as sports clothing, being hot in the sun and water-logged in the rain.

Figures from the Netball Association indicate that roughly 15/50 teams currently have netball uniforms, but that this on the increase. AC is concerned about the added administrative load and feels a dedicated uniform manager would be necessary. AC is also conscious of the cost to parents and does not want to see fees increase as a result of having uniforms. A parent, Paula Curley, has obtained a grant of \$500 towards uniform purchase and feels she may be able to request more if need be. A proposal to buy 60 tops at \$33/each (\$1980,) plus 6 sets of team bibs (\$415), has been put forward. Total \$2395.

TV, along with other executive members, indicated that whether or not to acquire uniforms is a decision for the Club to make. Personally, he would like to support girls in their sport and will consider a partial funding model with netball club. Possible \$1 000 surplus in netball funds from 2015, Bree Day and AAN will check and confirm. Details of proposal (design, costing) to be put forward to exec in next 2 weeks, for a recommendation to be made at next meeting. TV indicated that final approval of any design would rest with the P&C and school admin.

- 10.2 Food Revolution** - Dan R sent request for funds for food revolution. Motion to fund meal to a sum of \$500 (\$1/head). Moved TV, seconded GD. All in favour.
- 10.3 New path to bike rack** – Suggestion to create new path to encourage bikers not to cross car park. Funding required: \$1550 for materials and bike rack. Initial funding to create path of \$750, moved by GD, seconded SS. All in favour.
- 10.4 School Farm** – Working bees have made a big difference. A parent involved in sustainability professionally is looking at improving composting, worm farms etc. NO to put together a request for finance. Possible formation of a school farm committee? Request for plant donations to be placed in next newsletter.
- 10.5 Skoolbag app** – Ed Dept is putting into place the *Connect* app, which will fulfil similar functions. Should be up and running by end of year. Skoolbag will therefore not be pursued.

DATE OF NEXT GENERAL MEETING: Monday 2 May