

DEANMORE PRIMARY SCHOOL
PARENTS AND CITIZENS ASSOCIATION INC

ORDINARY MEETING

Monday 25 May 2015 at 7.30pm

MINUTES

1. **Present:** Jodie Stone, Sonja Bennetto, Amanda Major, Janelle Haines, Clare Lawson, Alison Murphy, Kaye Juracich, Lisa Dunstan, Barbs Harvey, Nici Ogle, Karin Hunt, Dan Rodgers, Greg Downes, Jeannie Metcalf, Annabel Anderson, Troy Vukojevich, Catherine Pfammatter
2. **Apologies:** Michelle Q Jahn, Jo Hough, Samantha Maddern, Annaliese Chapman, Bree Day, Roberta Whittaker, Suzie Croston, Jo Marwick
3. **Confirmation** of Minutes of Ordinary General Meeting of 4 May 2015

Secretary moved an amendment to include Samantha Maddern as present.

Resolution moved by Barbara Harvey, seconded by Annabel Anderson-Nicholls
“that the Minutes of the Ordinary Meeting on 4 May 2015 accepted as true and correct, including the amendment mentioned above”.

4. **Business Arising:**

Item No.	Action Required:	Action By:
7.1	Mother's Day Stall wrap-up	Suzie Croston absent due to illness. BH indicated that the stall was successful and raised \$2041, a similar amount to the previous year.
7.1	Book Fair wrap-up	Alison Murphy AM indicated that the total amount raised was \$6468, with 35% received in return as commission in the form of books for the school library In addition, 50+ books were donated by families for teachers/classes.

5. Correspondence

Incoming:

- WA School Canteen Association – Conference 10 July: delegate to be sent?
- Canteen invoices – passed on to Janina Dowling
- Playz – online promotion of events for free: artMarket use?
- National Excellence in Teaching Awards – nominations by 31 July
- Various fundraising publications

Outgoing: Nil

The folder was viewed by those present, then moved by Alison Murphy and seconded by Lisa Dunstan as a true record of the month's correspondence.

6. President's Report – Troy Vukojevich

The President commented that it was great to see Stage 1 of the naturescape in action and being so appreciated by the children. He indicated that a Saturday morning busy bee would be organised in the coming weeks to aid with existing tree removal in preparation for shade tree planting. Nici Ogle requested that mulching for school garden be included in the busy bee, which was seconded by the meeting.

7. Principal's Report – Jeanette Metcalf

The Principal commented that Parent-Teacher interviews have been taking place over the last week and have been very worthwhile. This initiative was in response to a community survey. A fundraising event is to be held on Wed 27 May, a Silly Sock Day in aid of victims of the Nepal earthquakes.

Kindy enrolments are now open and early applications are encouraged.

Constructive play is a feature of the Deanmore playground, with many new pieces of equipment being made available to children. Donations of unwanted toys for the sandpit would be welcomed. Thanks to volunteers who have assisted with the Book Fair and Friday senior sport fixtures.

8. School Board Chairperson's Report – Samantha Maddern

Apologies from Sam Maddern who had a conflicting meeting. Comments sent by email regarding the meeting of the School Board with their counterpart from Newborough Primary: very successful occasion, with about 6 of Newborough's board members in attendance and all of Deanmore's, including Jo Marwick who came in especially after her day of professional development.

Together, they looked at ways to strengthen ties between the two schools, particularly for leavers. Collaboration to be continued in coming terms.

9. **Financial and Fundraising Summary** – Annabel Anderson-Nicholls, Treasurer

9.1 May shows a positive balance for P&C accounts. Incoming commission from JFE for uniform sales 2013-2014 has provided a boost.

9.2 TV commented on the Canteen finances: a significant amount of work from Suzie C and Roberta W in reforming the canteen menu and setting up online ordering. Janina has noticed an increase in orders online. Best indication of earnings from the full months: Feb - \$4800, March – just under \$5000, May - \$6800 as at 25/5. Hopes upward trend will continue into June. Wages may need to be increased, subject to award coming out in July. Buffer put in place with 2014 wage increases should minimise change in this respect.

The financial report was moved by Barbara Harvey, seconded by Alison Murphy.

Further points:

9.3 Additional money given to school on behalf of Leavers 2014 has been spent on toys for the naturescape/sandpit area: diggers and spades, parachute. JM commented on the great number of play options currently made available to children.

9.4 The Food Revolution Day concept was presented by Dan Rodgers. Lunch in the form of "Squash It Sandwiches" will be provided to pupils on Friday 5 June.

A motion was put for the P&C to subsidise the Squash it Sandwiches, reducing the amount paid by an individual child to \$3. Moved by Karin Hunt, seconded by Lisa Dunstan. **All in favour.**

NB: The amount paid by the P&C on a per head basis will be confirmed by Dan Rodgers, determined by the number of students who take up the offer.

10. **Sub-Committee reports**

- **Fundraising: artMarket 2015**

Date: Friday 13 November (TBC)

Proposed Roles:

Main Committee: TROY V. with: Nici O/ focus on local handmade and organic, Catherine P/ communications between committees, Clare L/ prior experience, Amanda Major/ prior experience

Barbs Harvey will attend meetings for informational purposes.

Classroom/School Stalls Coordinator: CLARE LAWSON

Communication will go out to teachers and class reps about coordinating stalls.

Website Coordinator: AMANDA COLLETT?

Raffle Coordinator: ALISON MURPHY

Coordinate prizes (entrance fee for stall holders was a donation for the raffle)

Advertising Coordinator: *seeking people with prof experience*

Sponsorship (minimum 2 persons): SONJA BENNETTO, JANELLE HAINES

Offering facebook page, p&c website, flyers, posters. Gwelup FunRun website for sponsor refs.

Food Coordinator: BARBS HARVEY

(Suggestion: Pancakes on the bbq)

Entertainment Coordinator: SUZANNE CROSTON

Outside Stall Holder Coordinator: *(two person job)*

Art Coordinator: SHANTELE VUKOJEVICH, JODIE STONE to assist

Smart Art Coordinator: NICI OGLE

Health/Safety/Security Coordinator: *(w/ main committee)*

Seeking people who have responsible service of alcohol ticket

- **Quiz and Curry Night update:** Janelle Haines and Jo Griffiths have been assisting in researching options. As self-catering seems an time-intensive and relatively costly option, it has been decided to stay with the venue of Scarborough Sportsmen's club. Night to be held on Fri 21 August, with catering provided by the club. Signed jerseys from various clubs are being organised as auction items. Request for \$500 to purchase shirts and frames. Moved by Sonja Bennetto, seconded Annabel Anderson-Nicholls. **All in favour.**
- ICT payment - contributions from families have raised \$4 625 in 4 weeks.
- BH thanked Alison Murphy for the organisation of a very successful Book Fair. AM thanked all those who assisted her.
- **Canteen** – information received from WA School Canteen Association (see correspondence above)
- **Roadwise** – JM remarked that parking problems in front of the school remain an issue. There is the potential to remove verge in front of second staff carpark to create bus bays, which would help for after school care transport. Subject to be pursued with local MP.
- **Newsletter** - Thanks from RW to all those who made timely contributions to the newsletter.

- **Website** – There was a delay with payment of fees, which meant the P&C website has been down. Updates will be underway as soon as it is back up and running.
- **Uniforms** – KH: reports that the second-hand shop currently has lots of sizes and is going well. Around \$400 to be banked. LD: reports that the Leavers hoodies should be ready shortly.

11. **General Business**

DATE OF NEXT GENERAL MEETING:

29 JUNE 2015