

DEANMORE PRIMARY SCHOOL
PARENTS AND CITIZENS ASSOCIATION INC.

ORDINARY MEETING

Monday 4 May 2015 at 7.30pm

MINUTES

- **Present:** Jeannie Metcalf, Troy Vukojevich (TV), Jo Marwick, Samantha Maddern, Amanda Major, Clare Lawson, Nici Ogle, Annie Willis, Michelle Jahn, Ryan Hough, Annabel Anderson-Nicholls (AAN), Barbs Harvey (BH), Suzie Croston (SC), Roberta Whittaker, Annaliese Chapman, Catherine Pfammatter.
- **Apologies:** Karin Hunt, Amanda Collett, Alison Murphy, Sonja Bennetto, Joanne Hough, Greg Downes, Dan Rodgers
- **Confirmation of Minutes of Ordinary General Meeting of 30 March 2015**
With an amendment to the ratification of the Executive Committee decision to conduct Easter Raffle: the mover was Michelle Q. Jahn, not Troy Vukojevich.

Resolution moved by Barbara Harvey, seconded by Annabel Anderson-Nicholls "that the Minutes of the Ordinary Meeting on 30 March 2015 be accepted as true and correct".
- **Business Arising:**

Item No.	Action Required:	Action By:
7.1	Mother's Day Stall update	Suzie Croston All is proceeding smoothly.
7.1	Book Fair update	Alison Murphy (sent apologies) Roster still a bit bare, a new notice to be sent via class reps during the week.
(previous)	P&C Website – web hosting and domain name	Catherine Pfammatter See reports below
(previous)	School farm – Easter chicken roster	Annie Willis thanked the people who came in to school to care for the chickens over the Easter break: Sonja Bennetto, Sylvie Maiorana, Lisa Turner and their families

- **Correspondence**

Incoming:

- Commonwealth Bank statement
- Our Online Canteen/Mrs Macs invoices
- CGU Employer's Indemnity Insurance
- WACSSO election Perth Central
- ACNC newsletter
- Various fundraising publications

Outgoing:

Cheque sent to CGU for Employer's Indemnity Insurance

- **President's Report – Troy Vukojevich**

- No emails received concerning art market. TV will request help once again via newsletter.
- Shantelle Vukojevich has indicated that she is willing to curate the art.

- **Principal's Report – Jeanette Metcalf**

Appreciation of Uniform Shop by new parents passed on.

Naturescape – great to see it come to fruition, being enjoyed enormously by the kids. Stage 2 is being studied/developed and will hopefully be put in place in the not too distant future.

Request for plastic toys for sandpit area.

Naplan assessments will take place in Week 4.

School Canteen – the introduction of online ordering is a much-appreciated facility.

- **School Board Chairperson's Report – Samantha Maddern**

The school's next Business Plan (until 2017) is being finalised.

A meeting has been set up with the board of Newborough Primary. Its purpose is to encourage networking and an exchange of ideas. It will take place on May 22.

- **Financial and Fundraising Summary – Annabel Anderson-Nicholls, Treasurer**

Monthly statements and reports presented for Main and Canteen accounts (see attached).

The account is back in surplus – the Easter raffle helped achieve this.

Funds from Leavers 2014: Lemon tree purchased for \$220 ex GST. Total funds held = \$365.

AAN suggested paying the full amount available to the school, perhaps to go towards more shade trees. TV suggested that remaining \$145 be used to buy the plastic toys requested for

by the school for use in the naturescape. Sam Maddern moved a motion to allocate the remaining funds to purchasing toys (diggers, buckets, etc.), seconded by Michelle Jahn. **All in favour.**

Expenditure approved from this Meeting

Transfer of funds (\$365) held for Leavers 2014 to school -
\$220 for the lemon tree planted on Anzac Day, remaining
\$145 for the purchase of toys for naturescape sandpit.

Payment of invoice for website hosting = \$39

• **Sub-Committee Reports:**

• **Fundraising Term 2:**

- 5 cent bottles - all classes except kindy have them in place and they are gradually filling up
 - Mother's Day stall to be held on 6/7/8 May
 - ICT contribution forms sent home on 4 May
 - Book Fair week 5 – helpers still required for roster. If you can assist, please contact Alison Murphy (0407 722 188).
 - Middle pod cake stall date: Fri 12 June
 - School sausage sizzle Term 2: Tues 23 June
 - No school disco in Term 2. Tentative date in first week of Term 4? Costing of barrier bunting came back at \$150. Roster system to be organised for volunteers.
 - Quiz and Curry night - Scarborough Sportsmen's club now has its own in-house caterers. Search for a new venue is underway. Tentative date of 18 Sept.
- **Canteen** - New online ordering system appreciated. A few teething problems with prices and items available, but they seem to have been ironed out. The nachos are a hit!
- **Roadwise** – Michelle J presented the SDERA roadwise policy which has been in development. Once finalised, it is to be approved by the Board before it can be implemented.

- **Newsletter** - Upcoming newsletter dates: 8/22 May, 5/19 Jun, 3 July. Please send any information you have for the newsletter to Roberta Whittaker by the Wednesday before the publication date.
- **Website** – P&C website: web hosting is due for renewal. Do we want to keep the site going / keep the domain name now that the school website is active? After discussion, it was resolved to keep the domain name/site for this year, with the intention of updating it and using it to promote the artMarket, as advertising is not permitted on the school website. SC moved a motion to maintain the domain and the website for 2015, seconded by AAN. **All in favour.**
- **Uniforms** - BH selling faction t-shirts on Friday mornings. Michelle J passed on thanks from her son for Deanmore's kid-friendly uniform.
- **General Business**
 - Class Rep - Disaster relief for Nepal? Requires School Board approval => Week 6/7 - potential crazy hair day or similar.
 - Annaliese C – query re: writing grants. To be put in contact with Bree Day.
 - Nici O – Artmarket, where is it at? Discussed at Staff meeting. Teachers thinking about ideas for stalls, contact with class reps.
Problem with date identified as (Nov 20) = Yr 6 camp week. Fri 13 as replacement date? To be checked with Scarborough Primary re their Twilight Market. Artmarket working session on agenda for 25 May.

DATE OF NEXT GENERAL MEETING:

25 MAY 2015