

DEANMORE PRIMARY SCHOOL  
PARENTS AND CITIZENS ASSOCIATION INC

## ANNUAL GENERAL MEETING MINUTES

### MEETING INFORMATION

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- Objective:**
- To promote the interest of the school, through cooperation between parents, teachers, students and members of the general community
  - To assist in the provision of resources facilitates and amenities for the school not otherwise provided for through government policy and funding
  - To serve as a public forum for the community to both express and communicate its needs to school management
- Date:** 27 March 2016
- Location:** Staff room (behind reception) – Deanmore, primarily school
- Time:** 7:30 PM – 9:00 PM                      **Meeting Type:** Annual General Meeting
- Present:** Attached attendance

### MINUTES AND DECISION – AGENDA ITEMS FROM MONDAY 27 MARCH 2017

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- 1 Welcome and Apologies:  
  
Meeting opened by President at 7:30  
  
Apologies: George Craig; Troy Vukojevich; Karin Hunt
- 2 Confirmation of previous Minutes – Bree Day moved; Steve Schupp seconded  
Corrections: with corrections
- 3 Business arising & decision(s) out of session
  - **None out-of-session**
- 4 Business arising – **See below**
- 5 Correspondence  
*Incoming: **nothing to note***  
*P&C Voice*  
*2017 Affiliate Guide WACSSO*  
  
*Outgoing: **none***
- 6 President's Report
  - Thanked all the volunteers for the amazing Dad's dash. Especially to Justin and the other dads for coordination and prep work. Thanks to the teachers and administration for all of the support. These activities make student's time rich and rewarding.
  - Supported subcommittee activities to focus on high-impact events
  - Assisting with independent school audit. There will be a parent feedback session.
  - Seeking an understanding of the school's sense of community, and how the P&C can support this community with its events and activities
- 7 Principal's Report
  - Nothing to report
- 8 Treasure Report

- Treasure Reports are attached
  - Currently have \$24,901.01 balance with \$17,847 for distribution (see reports for details)
- Canteen accounts attached
  - Currently, have \$1,774.13 balance on 28 Feb with net profit of \$273.66 (see reports for details)

The Canteen takings are \$2,000 less than last year and ended up short at the end of last year.

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**Motion:** that the Treasure's reports 27 MARCH 2017 is accepted

Moved by: Bree Day Seconded: Steve Schupp **No objections and stands approved**

## 9 Sub-Committee Report

### 9.1 Fundraising

- Had ten parents participate in fundraising meeting budget and event planning Calendar
- This year's events will include an entertainment book campaign, Disco and possibly an adult ball, Mother's Day stall, cake stall and quiz night. Focusing on those events that bring in the most funds.
- ITC contribution needs a way to focus parents on a target.
- Art market 2017
  - Focus on Arts funds to support Arts at Deanmore program
  - Funding goal set at \$15,000
  - Budget set at \$12,500
  - Seeking City of Sterling permission to run event
  - All event planning is now complete.

### 9.2 Newsletter/Communications

- Facebook posting will look to schedule posts and ensure consistent messaging. Art market has its facebook page
- Note: Items due Tuesday afternoon week of the newsletter. The newsletter comes out on even weeks.
- **ACTION** – Steve will follow up with Amanda re email address for facebook newsletter and class reps.

### 9.3 Deanmore Dads

- See subcommittee report for details:
  - HBF Run for a reason Deanmore team Term 2
  - Camp out Term 3

### 9.4 Uniforms

- **ACTION** – Barb to discuss new skorts with Board. Nothing to Report

### 9.5 Canteen

- Term 2 new menu for winter
- Discuss canteen committee with George

### 9.6 School Banking

- 20 new kids opened accounts.
- Entertainment books will soon be available.

#### 9.7 Sustainability

- See 10.3 nothing to report

#### 9.8 School Board

- Nothing to report.

### 10 New Business

#### 10.1 Funding program for 2017

- Preprimary playground. Lisa and Sarah, pre-primary teachers, present ideas for refreshing and upgrading preprimary playground area, to include music and numeracy walls and working with Bunnings.

**Motion:** Fund up to \$3,700 preprimary playground refresh and upgrade.

Moved by: Steve Schupp Seconded: Clare Lawson **No objections and stands approved**

- In Principal priorities to be actioned as motions
  - \$3,700 for pre-primary playground refresh and upgrade (allocated 2017)
  - \$1,500 for skateboard and scooter racks (allocated 2017)
  - \$5,000 for artist in residence program (Art Market fundraising) (to be moved)
  - \$1,500 for design option for nature play area for 3 to 6<sup>th</sup> graders. (to be moved)
  - \$9,000 for Mathletics and Reading Eggs (allocated and due in May 2016)
  - \$14,000 for iPad (allocated in 2016)
  - \$1,640 for Farm (allocated in 2017)

#### 10.2 Skateboard and scooter racks. Presentation by Deputy Principal on behalf of school counsellors. Seeking \$1,500 for racks.

**Motion:** Fund up to \$1,500 for skateboard and scooter racks.

- Moved by: Steve Schupp Seconded: Janelle Haines **No objections and stands approved**

#### 10.3 School farm presentation. Funding of about \$400 per term for chicken pellets, bedding, mulch, seeds, plants, etc. School provides funding of \$800. Seeking \$1,640 to support farm for 2017.

**Motion:** Fund up to \$1,640 for farm.

- Moved by: Nici Olgi Seconded: Catherine Pfammatter **No objections and stands approved**

DATES of general meeting 1.5.2017; Art market 22.2.17

## Action items from previous meeting(s)

Date & No.	Action Required:	Action By:
27.3.2017	The email address for facebook newsletter and class reps.	27.3.2017 Steve Schupp to follow up with Amanda
27.3.2017	Discuss new skorts with Board.	27.3.2017 Barb Harvey will progress with board
29.8.2016	Create a volunteer directory	<p>27.3.17 <b>COMPLETED</b></p> <p>27.3.17 2018 Class Reps to seek information place on 2018 AMG agenda item.</p> <p>13.2.17 Progressing to end of March</p> <p>13.2.17 Progressing to end of March.</p> <p>5.12.2016 Promote with class reps in 2017</p> <p>29.8.2016 Leisa Veale will coordinate the directory. Leisa will draft note calling for volunteers to be listed in the book in the newsletter to be sent to Barbs Harvey.</p>

## Attendance

Jade Brennan  
 Clare Lawson  
 Amanda Major  
 Janella Haines  
 Steve Schupp  
 Barbs Harvey  
 Bree Day  
 Kaye Chapman  
 Michelle Jahn  
 Sarah Ruddle  
 Lisa Mizen  
 Jo Marwick  
 Catherine Pfammatter  
 Nici Ogle