



Deanmore Primary School P&C Minutes

Date	Monday 03 December 2018	Attendees Steve, Lisa, Wendy, Lisle, Clare, Catherine, Nici, Jane, Keira, Nirmala, Alan
Time	8.00pm	
Location	Dial In	
Frequency	Monthly (out of cycle)	
Facilitator	Steve	
Note taker	Lisle	

WELCOME

Steve welcomed all attendees to the Monthly P&C meeting and thanked everyone for attending using the dial up facility.

The P&C are delighted to welcome Alan Pfammatter

Apologies: George, Amanda, Kaye, Jade, Veronica

CONFIRMATION OF PREVIOUS MINUTES

Approved and accepted (Steve and Clare)

BUSINESS ARISING & DECISIONS OUT OF SESSION

- 19/08/18 Clare - Motion to approve \$450 for athletics carnival sausage sizzle **(s) Steve and Catherine**
- 18/10/18 Clare \$300 operating expense for Wembley Downs Fair being \$65 stall holder fee, \$100 cookies in a jar expense, remainder \$135 to purchase extra chocolate. Also, cheque for a float of \$500 **(s) Steve and Lisa**
- 16/10 Greg Downes Requested the P&C contribute \$10 per student for the 2018 year 6 school camp at Point Peron. It covers 66 students and 13 activities (\$660). This was supported by Clare, Jade and Kaye, **(s) Steve and Clare**

28/10/18 Nici request for \$300 to spend on Year 6 Graduation Celebration. Clare and Jade and Kaye supported. **(s) Steve and Clare**

- Afternoon of the 7th is a fun day for students after school (bouncy castle). Proposed budget is \$1000 (supported by Clare, Steve and Lisa). Will also consider a sausage sizzle. **(s) Steve and Clare**
- 29/11 Clare requested funds for sausage sizzle and ice to a maximum of \$150 for the end of year bounce. Lisa, Karen and Nicky approved **(s) Steve and Lisa**

SUMMARY OF ACTIONS ARISING FROM THIS MEETING

Action number	Action required	person responsible	Due date
1.	Lisle to Validate paid up members of the P&C	Lisle	On-going
2.	Decide on online solution for storage of documentation Steve thinking of using companion website to Skoolbag Taking longer than expected Catch up with Danielle (account contact for school bag) Steve reiterated consideration of office 365 This action has been moved to Lisa	Steve Lisa	August September February
3.	Steve to arrange a meeting with Toni Johnson from Ruby Advisory and have a Canteen catchup	Steve	August September February
4.	Clubs. Request picture of activities for Facebook updates	Jade	Ongoing
5.	Steve will still respond to the issue of "selling alcohol" open letter in the school newsletter The P&C is committed to alcohol free P&C events at school The P&C strongly encourages alcohol free P&C events where children are present The P&C respects individual choice and supports responsible alcohol consumption at P&C adult events (e.g. Quiz night)	Steve	February

CORRESPONDENCE – SECRETARY

Incoming	None
Outgoing	None

PRESIDENT'S REPORT

- Been a good year. Steve thanked everyone for their efforts.
- Skoolbag pilot has gone well. Meg Boyd has been instrumental in driving it and has obtained great feedback. The only issue is that communication cannot be categorized.
- New Deanmore logo has been selected, will take a while for it to be introduced into the Deanmore community (anticipated 2020)

PRINCIPAL'S REPORT

- No update

TREASURER'S REPORT

- Lisa, summarized the year. (please send final report through)
- Catherine mentioned we need to do more to communicate the amounts of money raised and what we are doing with the funds

SUB COMMITTEE REPORTS

FUNDRAISING

- Clare ordered leavers polos, will forward JFE invoice. (will not include the new logo)
- Concern if the hoodies (term 2) don't have the new logo on, there may be disappointment. Clare motioned for "dollars" (**but I have no record of this amount? Is it because we don't know the amount?**)

COMMUNICATION

Skoolbag

- The general sentiment is that we need to launch Skoolbag from the beginning of the school year and get the class reps to use it, i.e. "go for it".
- Steve to send information to Yvette and Amanda to co ordinate with the class reps.

DEANMORE DADS

- No update

UNIFORM

- No Update

CANTEEN

- No update

SCHOOL BANKING

- No update

SUSTAINABIITY

- No Update

NETBALL

- No update

NATURE PLAY

- Aran has resigned from the Nature play
- Lisa knows someone who could do a breakdown of the costs of the landscaping/ naturscape quote to understand costings

SCHOOL BOARD REPORT

- No update

P&C AND PARENT COMMUNICATION AND INVOLVEMENT

- No update

GENERAL BUSINESS

- Lisa is outgoing treasurer. Need to find a replacement for Lisa Will discuss at the next AGM
- Everybody was comfortable with the dial-in format being an option to participate for future meetings

NEXT MEETING

- Can I assume we do an AGM first? When can I schedule it?

MEETING CLOSE

- Meeting closed at 9:00pm

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6.	Clare ordered leavers polos, will forward JFE invoice. (will not include the new logo)	Clare	February
7.	Steve to send information to Yvette and Amanda to co ordinate with the class reps to launch Skoolbag.	Steve	February
8.			

9.			
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