

DEANMORE PRIMARY SCHOOL  
PARENTS AND CITIZENS ASSOCIATION INC

## ANNUAL GENERAL MEETING MINUTES

**DRAFT**

### MEETING INFORMATION

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**Objective:**

- To promote the interest of the school, through cooperation between parents, teachers, students and members of the general community
- To assist in the provision of resources facilitates and amenities for the school not otherwise provided for through government policy and funding
- To serve as a public forum for the community to both express and communicate its needs to school management

**Date:** 18 August 2017

**Location:** Staff room (behind reception) – Deanmore, primarily school

**Time:** 7:30 PM – 9:00 PM                      **Meeting Type:** General Meeting

**Present:** Attached attendance

### MINUTES AND DECISION – AGENDA ITEMS FROM MONDAY 18 AUGUST 2017

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1 Welcome and Apologies:

Meeting opened by President at 7:30

Apologies: none noted

2 Confirmation of previous Minutes – Troy Vukojavich moved; Steve Schupp seconded

**Motion passed**

3 Business arising & decision(s) out of session

Last P&C meeting for 2017 location and activity. Decided to move last meeting to 4 December 2017 after the Art Market and have another night social dinner at the Tia Palace Bolany to be confirmed to 4 December 2017 meeting

4 Business arising

**Nothing to report**

5 Correspondence

*Incoming: none*

*Outgoing: none*

6 President's Report

- Thanked Deanmore Dads for Friday camp out, even with the rain all went extremely well and wanted to thank Simon and Wayne for their amazing efforts and such a great job.
- Art market activity is on track and thanked everyone for putting in such a wonderful effort.

7 Principal's Report

- Meet with the P&C president re changes to bell times and how this would effect canteen. See canteen below for further detail
- This bell change would allow for a longer teaching block in the morning.
- Kids still very interested in the nature play area.
- Art market will be the focus for the rest of the term.
- Camp out went very well everyone had a good time. Thanks Greg for all of his efforts regarding keys and alarms. The group left the grounds as if they had not been there and this was greatly

appreciated. Astronomer guy was a fantastic activity.

## 8 Treasure Report

- Treasure Reports are attached
  - Currently, have \$24,458.66 balance
  - \$22,727.22 for distribution
  - Art market now in a positive position
- Canteen accounts attached as at 31 August 2017
  - Currently, have \$1,750 balance. (see reports for details).
  - Aged payables are \$2,00.00. All are in current.
  - On track to break even for year
  - Year on year we have a positive position of \$450.00 where last year at this time we were in a negative position of -\$1,500

**Action:** Treasure to contact Tony to assist with forecasting canteen wages due to bell changes.

**Motion:** that the Treasure's reports 18 August 2017 is accepted

Moved by: Bree Day Seconded: Steve Schupp

## 9 Sub-Committee Report

### 9.1 Fundraising

- See subcommittee report for details:
  - Events/Fundraisers
    - Newsletter communication about meeting to reviewing next years plan on 9 11 2017. Open to everyone
    - Four weeks to go for the Art market all going well and getting offers to help
    - Leaflet drop assistance required

### 9.2 Newsletter/Communications

- Focus is on Art market. Trialing and using facebook ads in the local area for female 35 to 65 years old and family activities.
- Using WA weekend notes
- Social networks
- Real-estate post ad the week before
- Post out will also send communication out

### 9.3 Deanmore Dads

- Newsletter good
- See Deanmore Dads camp out activity notes above. Will be an activity on the agenda next year. Term 4 week six last meeting and end of year social.
- Thanks to Greg Downs for all of his assistance at the camp out.

### 9.4 Uniforms

- Nothing to report

### 9.5 Canteen

- Bell changes will not have a great impact but will require about 1.5 total additional wage hours
- Assets and maintenance of assets will require investment soon.

### 9.6 School Banking

- Nothing to report.

### 9.7 Sustainability

- Nothing to report

#### 9.8 School Board

- Elections information at office along with voting form.

#### 9.9 Netball

- Spring Netball – P&C approve Monday Night training at Deanmore Netball courts. Each group to pay a nominal fee (\$2 / Team) to P&C, then covered for insurance as P&C sanctioned event
- Action – for each team to see George regarding facilities to be used and see Certificate of Currency.

Moved by: Wendy    Seconded: Barbara Harvey    . **Motion Passed**

#### New Business

##### 10.1 Parent Education Session

- Nothing to report. Bring topics next year.

##### 10.2 Book award motions

Motion.- P&C contribute \$1,000 to the \$1,500 cost for book awards.

Moved: Greg Downs    Second: Steve Schupp    **Motion Passed**

**DATE of next AGM meeting Monday 5 February 2018**

### **Action items from previous meeting(s)**

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<b>Date &amp; No.</b>	<b>Action Required:</b>	<b>Action By:</b>
30/10/16	Canteen wages cost increases	Treasure to contact Tony to assist with forecasting canteen wages due to bell changes. Action by Bree Day

### **Attendance**

Michelle Jahn  
George Craig  
Greg Downs  
Renee Connell  
Jade Brennan  
Kaye Chapman  
Barbes Harvey  
Amanda major  
Clare Lawsen  
Janelle Haines  
Bree Day  
Steve Schupp