



# Deanmore Primary School P&C Minutes

<b>Date</b>	Monday 28 October 2019	<b>Attendees</b> Nici ogle, Tania Wilson-Brown, Leisa Veale, Wendy Rubens, Lisa O'Callaghan, Amanda Major, Clare Lawson, Ryan Lucas, Kaye Chapman, Catherine Pfammatter, Jason Quin, Jodee Eaves Apologies: Veronica
<b>Time</b>	7:30pm	
<b>Location</b>	Deanmore Primary-Staff Room	
<b>Frequency</b>	Monthly	
<b>Facilitator</b>	Steve	
<b>Note taker</b>	Nici	

## WELCOME

Steve opened the meeting and welcomed all attendees

## CONFIRMATION OF PREVIOUS MINUTES

Previous minutes: September meeting was constitution change special meeting, followed by a short meeting. Minutes for the short meeting have not been prepared.

## BUSINESS ARISING & DECISIONS OUT OF SESSION

none

## CORRESPONDENCE – SECRETARY

<b>Incoming</b>	<ul style="list-style-type: none"><li>• Swimming money deposited in P&amp;C account in error to be transferred to School.</li><li>• Fraudulent “Drift Café” gift vouchers</li></ul>
<b>Outgoing</b>	<ul style="list-style-type: none"><li>•</li></ul>

## PRESIDENT’S REPORT

- Our thoughts are with Lisle. Thanks to the community for their support. Lisle put in lots of effort, she will be missed. Her role to be passed around until filled in the new year.
- Wembley downs - thanks for everyone who helped, successful, event, lots of donations
- ArtMarket is focus for this term, it's a big community commitment but looking forward to it.
- Camp out 22 November

## PRINCIPAL’S REPORT

- Feels very welcomed  
Going into a period of embedding changes in place. Lots of good work already been done.  
Expecting some staff turnover as George mans his new school, to be expected, processes are in place to deal with it.  
PBS survey results in. Overwhelming parent support except with token instead of ribbons at carnival, so ribbons are coming back.  
Loose parts play addressed with staff  
Steve questioned NAPLAN results: results are trending up, and on track.

## TREASURER'S REPORT

- October was quiet month: \$27750  
\$15680 nett distribution  
Canteen: still down but tracking to be even by end of year  
ArtMarket money trickling in, expecting bills to come in soon.

## SUB COMMITTEE REPORTS

### FUNDRAISING

- Thanks to everyone for their effort at wembly downs fair. The choir sang, lots of families attended, we made \$950 profit.

ArtMarket is 6 weeks out, will be putting up signup sheet soon  
There will be wristbands for sale in eventbrite soon.

Yr 6 graduation party plans are under way @ clarko reserve

Steve brought up that under new constitution we need 7 days notice for fund requests. We know school would be asking for book award funds so can we propose a request for \$1200 for book awards (amount according to last years minutes)

Debate on how staff should request money from p&c, Jaqui said she understood that staff would ask her and she would ask us.

As there was question regarding exact amount, settle on amount up to \$1200.

Motion raised by Steve for up to \$1200 for school to spend on book awards.

Second by Clare.

Clare mentioned Cottesloe primary school auctioned off VIP car bays at quiz night' ended at 3 bays being sold for \$3000 each. Something to keep in mind for next movie night

## COMMUNICATION

- ArtMarket facebook been really well done by Angie  
Some people still seem to not know what going on at school, not getting communications

## DEANMORE DADS

Set a date for camp out 22 November  
Reptile encounter booked, kids will be split into groups  
Communications will go out soon, will also speak with moline house re noise  
There will be organised games and activities, to end by 10  
Everyone sort own dinner, bbq available for cooking  
Group cook up for breakfast, use school toilets and marques, contingency plan is movie in undercover area. No expectations for staff to attend  
Jacqie said to nominate some one to get Keys  
Last year 40 families this year hopefully more. \$20 / child on eventbrite  
Suggestion to ask Coles or city of Stirling for donation for bbq brekkie

Request for funds to cover cost of reptiles and incidental expenses: \$2000  
Raised by Steve, second by Lisa

Kaye mentioned she may have some glow sticks left over from disco

## UNIFORM

- \$240 being banned tomorrow  
There was a call for stock  
JFE only use 1 cupboard in p&c room, no issues with them as supplier so a contract will be sorted out .  
We have agreed to keep Using them as they took a loss with logo change.  
New logo goes live next year ??  
Nici suggested potential iron on logo to cover old one

## CANTEEN

- Trying to run it at neutral, proving to be quite hard  
Sales were down at start of the year, profit down now as the ladies did a big stock order  
Price list review in term 2 helped

Tanya proposed we get raw data of canteen sales so we can track what sells well etc. Ryan will look into it

## SCHOOL BANKING

- Kaye will think about whether it's worth doing next year

## SUSTAINABILITY

- Farm looking good  
Call out for a vet to look at chicken health, they're looking a bit like they may be malting.  
Catherine will ask Suna to have a look

## NETBALL

- Season is over  
Wendy has resigned, Katherine in control now

## NATURE PLAY

- Nirmala not present.  
Jacquie: Board and school didn't know any details  
Been informed that 'Loose parts play' isn't just cheap nature scale it's about creativity and engineering  
School worried about management. Risk taking, disposal of old part etc needs to be managed by school. Board will assess the whole project. Acknowledge that P&C only get the project off the ground.  
Art on container needs to be discussed.  
Nirmala to get a list for donations, to be assessed for management (removal of rubbish etc) so it can go live next year

## SCHOOL BOARD REPORT

- Jodee : welcome to Jacquie  
Board has been holding off making any decisions till principal was in position  
There will be 1 seat vacant at end of year , interested parties can contact Jodee  
Board to identify priorities for fundraising so there is a strategic approach to it. 19 November  
Steve been invited to attend meeting to discuss what to buy next year

## P&C AND PARENT COMMUNICATION AND INVOLVEMENT

- Suggested – Road Safety (see safety share under General Business)

## GENERAL BUSINESS

Clare is retiring

She mentioned movie night for next year. Should be booking a screen

Notice for money needed for movie night: \$3000

Rotary sponsored Newborough Primary's screen, maybe we should look into that. Nici will look at screen hire. Probably won't go with cheaper blowup screen as royalties were extra and quality was not great.

Lisa: proposing renting out glasses and ice buckets that the p&c own. People would have to pick up and drop off through second hand uniform shop. Lisa will investigate what we have, what hiring companies charge and get ball rolling.

P& C cupboard looks great

Clare and Nici will do a night walk through with Jacquie next meeting to check lights.

Tanya has fundraising idea she email to Steve. Private company doing battery and solar clean power. Details are not clear at present. Jacquie says we need to assess if it's suitable for our school.

Catherine asked about leavers polos and hoodies.

Clare will send her the info. Artwork done in term 1.

Unclear as to if there will be polos ordered this term or not, and if they will have old or new logos.

Jacquie will speak with staff

Kaye trying to wrap up entertainment book. She has asked them for the funds. (\$1200)

The royal show funds will be given as 2 books rather than the money (not that much)

## SUMMARY OF ACTIONS ARISING FROM THIS MEETING

Action number	Action required	person responsible
1.	Lisle to Validate paid up members of the P&C	Lisle
2.	Steve to arrange a meeting with Toni Johnson from Ruby Advisory <i>and</i> have a Canteen catchup <b>25/02</b> <ul style="list-style-type: none"><li>• Did have a canteen meeting on Friday Lisa has been talking to Toni about the possibility of doing bookkeeping for the P&amp;C in the absence of a Treasurer filling the vacant role</li><li>• Janina has also been engaged to discuss menu</li></ul>	Steve

	<ul style="list-style-type: none"> <li>• <b>Diarize a canteen meeting for term 2</b></li> </ul> <p><b>27/05</b> <b>24/06</b></p> <ul style="list-style-type: none"> <li>• Still to arrange when Toni is back</li> </ul>	
3.	<p>Discuss financial support fund for Deanmore kids with George</p> <p><b>27/05</b></p>	Steve
4.	<p>Meet with George to discuss contribution levy and survey idea</p> <p><b>27/05</b> still to be discussed</p>	Steve
5.	<p>Speak to Angie regarding content of site</p> <p><b>24/06</b></p>	Lisle
6.	<p><b>29/07</b></p> <p>ICT contributions are dribbling in. Tania to put a ‘thank you’ in the Newsletter and Amanda to send comms to the class Reps</p>	Tania and Amanda
7.	<p><b>29/07</b></p> <p>Emma has worked on fundraising vs sponsorship guidelines before, will work at getting a similar one for Deanmore.</p>	Emma and Clare
8.	<p><b>29/07</b></p> <p>ArtMarket -Ryan requested a list of sponsors who have paid.</p>	Clare
9.	<p><b>29/07</b></p> <p>Bunnings. Saturday 14th of March- Book</p>	Clare
10.	<p><b>29/07</b></p> <p>The Deanmore Dads Dash. Steve to speak to Emma to arrange a new date</p>	Steve
11.	<p><b>26/08</b></p> <p>Steve to email Janina and Ashley regarding TerraCyle</p>	Steve

12.	<b>26/08</b> Wembley Fair ,the choir will be participating - confirm numbers attending	Clare
13.	<b>26/08</b> Confirm if there is enough time to do artwork design for Tea Towels	Emma, Kaye
14.	<b>26/08</b> Investigate rodent problem	Emma
15.	<b>26/08</b> Space in safe for P&C	Emma
16.	<b>26/08</b> Parking sign missing - Investigate	Emma
17.	<b>26/08</b> Lanie Sims photography package –advertise	Nici
18.	Procure BBQs	Veronica

## NEXT MEETING

- P&C Meeting 25 October 2019 Staff room 7:30pm

## MEETING CLOSE

- Meeting closed at 8:35pm