



Deanmore Primary School Parents & Citizens (P&C)

Annual General Meeting

Minutes

Date	24 February 2020	Location	<i>Deanmore Primary – Staff Room</i>
Time	7.30pm	Facilitator	Steve

MINUTES

1 Welcome and Apologies - President

Apologies: Jason Quinn, Amanda Major, Katherine Drakeford

Present: Nici Ogle, Ralmo Dias, Jodee Eaves, Ryan Lucas, Pola Rymarczyk, Pippa Sweet, Veronica Kuipers

Natash Davies (sishasa@hotmail.com), Stephanie Bovell (steph@bovell.com), Kaye Chapman

Lisa O'Callaghan (lisa@ficient.com.au), Steve Schupp

All Paid up members for 2020

Confirmation of previous Minutes

Previous minutes not sent out, Steve to follow up

3 Business arising and decision(s) out of session

None

4. Correspondence - Secretary

Incoming:

- a. Email: Stuart Reid – School safety and security

Worried about emergency access when gates are locked. Jacqui advised maybe use opportunity to refresh policies

Outgoing:

5. President's Report – **attach your report please**

6. Principal's Report – **Ralmo's report**

7. Treasures report

Thanks to Steve for all his time and effort.

According to WACO guidelines we do not need to get reviewed, they do prefer it so we will continue as we have been.

a. Signed Solvency Statement signed by Steve

b. Present and Adopt financial statement for 2019

Attach treasurer report

NOTICE OF FUNDING REQUESTS			
Item	Description of Funding request	Funds Requested	person responsible
1.	Movie Night	\$3000	Steve Schupp
2.			
3.			
4.			

8. Sub-Committee reports

8.1 Fundraising

1. Term 1 event: Movie night

Motioned raised by Steve for \$300 for movie night, second by Nici

2. Nici handed cheque for \$300 from Grill'ed fundraiser from 2019. Motion raised by Steve for library to spend \$300 on books, second by Nici

3. Fundraising action to approach Lisa Harvey for \$300 to assist in an event

8.2 Communications (Newsletter/Facebook/Website)

Thanks to Steph, great job

8.3 Deanmore Dads

1. Meeting Wednesday 26th Feb, 7pm SSC
2. Looking at colour run dates

8.4 Uniforms second hand uniform shop still run by Naomi. New uniform is not P&C issue as negotiations are and have been between the school, board, dep education and JFE. We have waived any kickbacks to the P&C by adopting cheaper prices on all items.

8.5 Canteen

1. Employment contracts: updates required as there is no formal contract for canteen staff. WACSO has no template. Currently it's a old contract that keeps getting renewed Steve and Toni to action

8.6 School Banking

Will continue till end 2020 try to drive it but if low numbers persist it will stop

The rep is coming in to drive it, not pushy on the brand, just saving, working with money. will try to get to kids and link with the curriculum or maybe at an assembly

8.7 Sustainability

Slowly getting incorporated into classes

Requires maintenance, pavers on school maintenance list. Also henhouse is pretty old and wooden decking looks like it needs oil. Look into Bunnings they help with maintenance of school farms. Nici to action

8.9 Netball

1. motion for P&C to continue supporting netball financial requirements (banking) put forward by Steve, second by Nici

8.10 Nature Play

Meeting upcoming to get direction of what happens next. Need to develop a plan to get a clear vision forward

Last years drive for equipment didn't get much. Need to be clear especially re duty of care for teachers on duty

Veronica has a contact who will write grants if we want.

9. School Board

Jodee elected as chair again, welcome Tania on board.

Discussed induction of new teachers, settling in of kids

Discussed proposed homework grid

School survey coming up mid 2020, will address parents views on P&C contributions. will bring draft in to next P&C meeting for us to see.

10. Elections 2019

Please Note: All positions become vacant at the AGM. Voting is open to all financial members of the P&C.

Subscription of \$1.00 is due at the AGM. Correct change is appreciated.

OFFICE BEARERS	NOMINEE(S)	
President	Lisa O'Callaghan	Nominated by: Steve Seconded by: Pippa
Vice-President	Steve Schupp	Nominated by: Lisa Seconded by: Nici
Secretary		Nominated by: Seconded by:
Treasurer	Ryan Lucas	Nominated by: Lisa Seconded by: Steve
EXECUTIVE COMMITTEE (at least 3)	Nominee(s)	
Executive Committee 1 Required	Nici Ogle	Nominated by: Seconded by: steve
Executive Committee 2 Required	Kaye Chapman	Nominated by: Seconded by: lisa
Executive Committee 3 Required	Stephanie Bovell	Nominated by: Seconded by: Nici
Executive Committee 4		Nominated by:

		Seconded by:
Executive Committee 5		Nominated by: Seconded by:
SUB-COMMITTEES	Nominee(s)	
Canteen Volunteers Coordinator	Yvette McBain, Veronica Kuipers	
Newsletter Coordinator	Yvette McBain	
Fundraising Coordinator	Natasha Davies, Veronica Kuipers	
Uniform Coordinator		
Naturescape	Nirmala	
School Banking Coordinator	Kaye Chapman	
Cass rep communications	Amanda Major	
Sustainability	Nici Ogle	
APPOINTMENTS		
Honorary Auditor		
WACSSO Representative Delegates to WACSSO Conference	Steve Schupp	

Class Representatives are needed for the following classes: to be filled in

--	--	--	--

11. General Business

12. Date of next Annual General Meeting: 23 March 2020

