



Deanmore Primary School Parents & Citizens (P&C) Minutes & Actions

Date	Monday 30 th March 2020	Location	Dial in ONLY
Time	7.30pm	Facilitator	Lisa O'Callaghan

MEETING DIAL IN DETAILS

Topic: Deanmore P&C meeting
Time: Mar 30, 2020 07:30 PM Perth

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MINUTES OF MEETING

Item No.	Agenda Item	Item Raised by
	<p>List of Attendees:</p> <ul style="list-style-type: none"> • Lisa O'Callaghan • Meg Boyd • Steve Schupp • Ryan Lucas 	

	<ul style="list-style-type: none"> • Steph Bovell • Nicolien Peters • Principal Jacqui Cooper • Amanda Major • Athel Major 	
	<p>Welcome and Apologies - President</p> <p>Apologies: Veronica Kuipers</p>	President
	<p>Confirmation of previous Minutes</p> <p>Previous Minutes have been confirmed with one note: WACCSO do not require the P&C to undergo an annual audit, just a review every two years of which is flagged for 2021.</p>	Secretary
	<p>Business arising and decision(s) out of session.</p> <p>No out of session business or decisions actioned or pending</p>	President
	<p>Correspondence - Secretary</p> <ul style="list-style-type: none"> • Incoming: Removal of one person from the distribution list of the P&C who would be happy to help out generally. • Outgoing: 	Secretary
	<p>President's Report</p> <p>There will be no funding requests from the school as it has been put on hold given the Covid 19 Pandemic.</p> <p>The difficult decision has been made to stand down the staff from the Canteen at this stage. Stock and in particular perishables in the canteen have been sorted and assessed and it has been decided that teachers will have access to the stock. There is plenty of Chocolate milk that will be out of date so please use up ASAP. Stock needs to be Split up to give to staff by the end of this week. Janina is on hand to clear out and defrost the freezers as soon as is required. There is a government stimulus package the "job keep" allowance to which we believe they are now entitled to. We hope this will keep them on where we can.</p> <ul style="list-style-type: none"> - Steve Schupp raised the point that we don't have formal agreements with the staff and this needs to be addressed. 	President
	<p>Principal's Report</p> <p>The School won't be asking for funding from the P&C this financial year. Mention of a Printing and labelling company that may be able to assist where they can with some school initiatives.</p>	Principal

Messaging has been challenging to communicate due to the changing nature of the situation we are facing every day.

Message to families who are schooling at home, don't expect to provide a full day of learning for your children, look after their wellbeing and do the best you can. Jacqui has said we are not expecting significant work to be done in this term 1. Help for parents and teaching information and guidance will be rolled out in Term 2.

This is an adjustment period for the kid in this rapidly changing environment. The government has determined that essential workers will be able to send their kids to school and the school will not close.

Jacqui and her colleagues appreciate those who are keeping their kids at home. Last week a platform called Star Cast involving yr 5's & 6's from rural and suburban areas including Deanmore allowed our kids to have access to elite athletes such as Andrew Bogart and be able to ask them questions which they really responded to well.

Learning from home may be challenging and the department are rolling out more direction in the coming weeks. Content and activities will be provided. Cohorts plan for each year level together which provides consistency for for their year level.

While nobody knows for certain the advice has been that the stay at home could be for a period of between 10-20 weeks.

The Chickens are learning from home and are staying with someone from the school.

Jacqui is trying to keep the school community connected and has determined that each child will receive a Birthday card while they are distanced from the school.

Jacqui to make a video about the program that is coming for next term.

Sink Troughs will be put in every alcove for kids to wash hands and will be fitted this week. Soap and water will be the method.

Steve Schupp offered up a Hand sanitizer recipe that the WHO has provided.

	<p>Provisions need to be made for those who don't have devices or ANY internet services. Some spare Devices can be made available including the recently sorted library books. There will also be the option of a pack of work plans for those that can't use devices.</p> <p>Steve Schupp also mentioned the P&C could potentially provide internet access for those in hardship. Suggested to put a call out to community to donate anything they can to help families get connected such as unused modems or similar hardware.</p> <p>Jacqui found the hard message – parents not coming in the gate – was against all the school stands for but really appreciated that so many are following the rules so a big thankyou to all parents and carers.</p>	
	<p>Treasurers report</p> <ul style="list-style-type: none"> • Fund raising requests <p>We will have a surplus of funds so if we can donate this year then that is good.</p> <p>Raised a motion to bring forward the library donation – outcome indeterminate???</p> <p>\$51,000 approx in the bank</p> <p>Canteen is breaking even</p> <p>Netball fees have come in but we may have to refund</p> <p>Raised a motion to reimburse Josh Bovell the \$800.00 dollars for the colour run last year. - Lisa OCallaghan Seconded</p> <p>Job keeper allowance for the canteen staff are eligible and Ryan will keep an eye out for any updates.</p> <p>Motion for Mothers day funding unlikely to be going ahead but the money could be spent making up postcards to give to their parents. Generic Card to be made up saying something like well done to the parents/carers. If P&C can organise the design of the cards then Jacqui has pledged that the school staff will be able to do the mail out. Lisa to speak to Veronica or Jodie to get the art work done.</p>	<p>Treasurer</p>

	Printing organisation that Jacqui knows – she will provide details to Lisa	
	Sub-Committee reports	
	Fundraising	Fundraising Chair
	Deanmore Dads – most things are off but the paint run may go ahead in term 4.	Vice - President
	Uniforms Jacqui had said – old stock with the old logo can be sold until end of term 1. However, given the current situation when we come back, they will continue to sell the old stock and then reassess for 2021.	Treasurer
	Canteen See Above – Ryan will continue to keep informed about the Employment conditions of the Canteen staff.	Treasurer
	School Banking – This has been put on hold	Kaye Chapman
	Sustainability - There is nothing to report –	Nici Peters
	Netball - Query? Why do they use our bank accounts? They didn't have an incorporation so they used the P&C. Netball is the only sport that does this. We will continue this for now and assess for 2021 and as long as its viable. Ryan to assess if refunds are necessary for fees / subs	Catherine
	Nature Play - This has been put on hold However - Sea Container Only one side got painted – Steve Schupp to ask Nirmala what has happened to the artist. Jacqui has suggested that they be vinyl wrapped and use this as a community exercise	Nirmala
	School Board - Last School Board meeting was cancelled. Next term meeting is on track but TBA	Jodee
	General Business - WACCSO P&C Members details added to Key Roles and submitted to WACCSO - Maintenance of the Chicken Shed & Decking – Volunteers have come forward.	President

	<ul style="list-style-type: none"> ○ Philip McConaghy and Steve O’Callaghan. Phil to go to the Front office and ask to speak to Robin so he can assess the state of the decking and chicken shed and provide and estimate of schedule of works. - Regular Maintenance Schedule in the budget for P&C Assets. <ul style="list-style-type: none"> ○ Maintenance Schedule to look at items and then elicit a response to get small business to engage, carpenter, printer, registered handy man, landscaper comms via class rep emails and the Facebook pages. - Ideas required for Supporting the Community at this time? - Communications Mediums - Dojo and email are the main streams, Facebook will support the community as a whole. Setup those who have sponsored us local businesses, please join the groups. Lisa to provide an executive summary of the Minutes so they can be provided to Steph and Jess once Meg has completed for inclusion on FB. - Steph – the P&C website we may also provide minutes for provision on the website - Next meeting will be held last Monday of every month. - P&C Logo – Jacqui will grab that and run with it to make the logo with the P &C wording. 	
	<p>Date of next general meeting: Last Monday of every month – Monday April 27th 2020</p>	Secretary

SUMMARY OF ACTIONS ARISING FROM THIS MEETING		
Action No.	Action required	Person Responsible
01	Canteen operations will be reviewed to see if we can turn this around to be profitable in the future. Staff member to sit on that committee to discuss how the canteen will operate	Lisa O’Callaghan
02	Canteen Staff do not have formal employment agreements in place and this needs to be addressed.	Steve Schupp
03	Jacqui to make and share on a Dojo Video on the Program for next term	Jacqui Cooper

04	If P&C can organise the design of the cards then Jacqui has pledged that the school staff will be able to do the mail out. Lisa to speak to Veronica or Jodie to get the art work done.	Lisa O'Callaghan
05	Printing organisation that Jacqui knows – she will provide details to Lisa	Jacqui Cooper
06	Only one side got painted – Steve Schupp to ask Nirmala what has happened to the artist.	Steve Schupp
07	Lisa to provide an executive summary of the Minutes so they can be provided to Steph and Jess once Meg has completed for inclusion on FB.	Lisa O'Callaghan

DISTRIBUTION LIST – AGENDA AND MINUTES			
No.	Email Address	Name	Role/Financial
1.	lisa@ficient.com.au	Lisa O'Callaghan	President
2.	sector30@gmail.com	Steve Schupp	Vice President/WAC CSO Liaison
3.	meg_boyd@hotmail.com	Meg Boyd	Secretary
4.	ryan@drykirkness.com.au	Ryan Lucas	Treasurer
5.			Executive
6.	Jacqueline.Cooper@education.wa.edu.au	Jacqueline Cooper	Principal
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26.			New Members
27.			New Members
28.			New Members
29.			New Members