



Deanmore Primary School Parents & Citizens (P&C) Minutes

Date	Monday 27 th July 2020	Location	Dial in ONLY
Time	7.30pm – Staff Room Deanmore PS	Facilitator	Lisa O’Callaghan

Meeting to be held on premises at the School for those that can attend in person. Otherwise Zoom will be utilised.

MEETING DIAL IN DETAILS

Topic: Deanmore P&C meeting
Time: Jul 27th 2020 07:30 PM Perth

Join Zoom Meeting
<https://us02web.zoom.us/j/81426463702?pwd=MIkrQjZOSFRMNERNVb0tNWtQZUhxUT09>

Meeting ID: 814 2646 3702
Password: 030590
One tap mobile
+61861193900,,81426463702# Australia
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AGENDA

Item No.	Agenda Item	Item Raised by
	Welcome and Apologies – President, Secretary, Treasurer, Vice President, Veronica, Katherine, Kaye, Jacqui Steph, Nici, Apologies:	President
	Confirmation of previous Minutes Confirmed & Seconded	Secretary
	Business arising and decision(s) out of session •	President
	Correspondence - Secretary • Incoming: a. WACCSO P&C Voice News Letter Term 3 b. Fundraising c. Canteen Merchant Slips Outgoing:	Secretary
	President's Report • Fundraising and items are progressing well. Team is doing a great job • Comms Team – thank you for the great coms that are coming out and the weekly class rep emails • Lisa to action items from last month a. Actin: Lisa to share templates for capturing how we do things in the P&C b. Action: Lisa to research terms of reference for sub-committees (constitution) • General – great to see things getting back to normal around the school with the slight change in how we do things	President
	Principal's Report • New Business plan is being constructed, Programs, Learning, initiatives and ideas from staff for community and kids. Items being grouped together. Play and sustainability - from Kindy to Year 6, slightly different angle to the way we are approaching it. • Approximately 10 weeks to finalize the plan	Principal

	<ul style="list-style-type: none"> • Spelling mastery started – 14k investment in the school. Kids will do this for 1 year. • Drumbeat started today for some kids and the teacher will also work with the choir • Farm update – concreting will cost approx. \$2400, Decking needs to be removed prior to this. – Motion Raised by Nici and Seconded by Amanda. • School Banking not to be continued • Plastic Free August – Kids to not bring in plastic for their lunches. • Teacher recruitment is underway, a lot of candidates putting themselves forward • School Psychologist is now available – running a PPP program on the 7th of August. • School playground - looking at a scooter track, changing the plan. Kids creative space, Net and Hammock, More Trees. Cost is \$55k Costs need to be revised and where the funding needs to come from. • Funding meeting tomorrow • Recycling Checkpoint so we can recoup Funds – Via a COS, State Govt initiative, another way to raise funds • Dan Rodgers requesting School Equipment. Approx. \$6000 wish list, haven't had new equipment for years. P&C representatives are keen to support this initiative. Lisa Raised motion to give Dan \$6k and Nici Seconded 			
	<p>Treasurers report</p> <ul style="list-style-type: none"> • P&C Banking \$48000 in the bank. • Holding approx. \$2,000 for Netball in trust • Canteen is being supported well. • May not qualify after September for Job Keeper. • Fund raising report has been sent out to the list. • Funds may be required for upcoming events, i.e. sports carnival etc. • Request Funding for the following to be approved: <table border="1" data-bbox="292 1944 810 2004"> <tr> <td data-bbox="292 1944 624 2004">Netball Umpiring - RR</td> <td data-bbox="624 1944 810 2004">\$250</td> </tr> </table>	Netball Umpiring - RR	\$250	Treasurer
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Sub-Committee reports														
	<p>Fundraising</p> <ul style="list-style-type: none"> • Calendar is out volunteers are required • Query Floats for the events, floats will be allowed to be kept in the school safe. Two ppl to be signed in and signed out. Proceeds to be kept there too. Float to stay on school site at all times • Canteen to help with sausage sizzle, online ordering etc. – Yvette/Janina • Subway fundraising order to be organized too. • Cake Stall – they receive the cakes in the canteen but sausages and cakes can be eaten / sold on the oval 	Fundraising Chair – Veronica Kuipers												
	<p>Grants - Proposals</p> <ul style="list-style-type: none"> • No Updates 	Amanda Inman												
	<p>Comms & Marketing</p> <ul style="list-style-type: none"> • Nothing to report. Information is up on FB and timely. As new posters they will be updated and put up on site. 	Steph Bovell												
	<p>Deanmore Dads</p> <ul style="list-style-type: none"> • To help with the Colour run. To be run on the faction carnival day. • Question Campout and Movie night on the oval for Early February 	Vice - President												
	<p>Uniforms</p> <ul style="list-style-type: none"> • Need new stock, running low • Old logo is allowed to be used and sold at a reduced price 	Treasurer												
	<p>Canteen</p> <ul style="list-style-type: none"> • Review the Menu and approve. • Veronica and Jacqui to review. V for design, Jacqui for content. • Wanting to name the canteen – kid gets a free ice-cream • Running competition where kids get a free meal, if they have previously ordered – Agreed to move forward with this • Query raised by Canteen staff to rename the canteen – Jacquie advised to park this for now • 	President												

	Sustainability	Nici Peters
	<p>Netball</p> <ul style="list-style-type: none"> We need to clarify if cash payments are contravening P&C rules or acceptable. - They are deemed acceptable, and Treasurer is getting everything he needs in terms of evidence trails. Junior Netball Rings – smaller rings are getting vandalized and need to be removed and stored somewhere secure. They should swing around and be easily removable. Jade B is looking for a solution. Jacqui will speak to Robin and the Gardeners/cleaners to see if they can assist with access to the school before/after. 	Katherine Drakeford
	School Board	Jacqui Cooper
	<p>General Business</p> <ul style="list-style-type: none"> P&C Meetings will be held in a Hybrid fashion, by Zoom & In person 	President
	<p>Date of next general meeting:</p> <p>Monday the 31st of August</p>	Secretary

NOTICE OF FUNDING REQUESTS – APPROVED

Item No.	Description of Funding request	Funds Requested	Person Responsible	Approved – Yes/No
1.	Property Insurance	\$240	Ryan Lucas	Yes – Already paid in last months timeframe
2.	Netball Umpiring - RR	\$250	Katherine Drakeford	Yes
3.	Netball Umpiring - OR	\$275	Katherine Drakeford	Yes
4.	Netball Umpiring - CDM	\$250	Katherine Drakeford	Yes
5.	Cash Payments	\$250	Katherine Drakeford	Yes
6.	Netball Umpiring - CB	\$225	Katherine Drakeford	Yes
7.	Netball Umpiring - HV	\$500	Katherine Drakeford	Yes

SUMMARY OF ACTIONS ARISING FROM THIS MEETING

Action No.	Action required	Person Responsible
1.	Team to provide funding requests to Meg 1 week prior to P&C Meetings Plus ALL Agenda items to be finalized 1 week prior to P&C Meetings	All - Monthly
2.	Lisa to share templates on capturing P&C functions	Lisa
3.	Lisa to research Terms of Reference for Sub-committees	Lisa
4.	Jacque to arrange Canteen menu to be reviewed for traffic lights	Jacque
5.	Veronica to redesign Canteen Menu	Veronica
6.	Lisa to request Canteen team to open and manage Sausage Sizzle for Sports carnival. Veronica to liaise with Canteen regarding logistics.	Lisa / Veronica
7.	Jacque to revisit quote for nature play and then return with finalized numbers for P&C contribution consideration	Jacque
8.	Jacque to agree Concreting to be done, (volunteers to remove existing timber structure) for \$2,400	Jacque

DISTRIBUTION LIST – AGENDA AND MINUTES			
No.	Email Address	Name	Role/Financial
1.	lisa@ficient.com.au	Lisa O’Callaghan	President
2.	sector30@gmail.com	Steve Schupp	Vice President/WA CCSO Liaison
3.	meg_boyd@hotmail.com	Meg Boyd	Secretary
4.	ryan@drykirkness.com.au	Ryan Lucas	Treasurer
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25.	leisa_veale@outlook.com	Leisa Veale	Financial
26.			New Members
27.			New Members
28.			New Members
29.			New Members